

Council Meeting
Wednesday, July 5, 2023
City Council Chamber
6:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes– June 20, 2023
 - Utility Commission – June 14, 2023
 - Planning Commission – June 27, 2023
 - License & Permits
 - Exempt Gambling Permit
 - St. Francis Xavier Church – September 17, 2023
 - Legion Unit 206 Auxiliary – August 9th- 12th
 - Fire Department Relief Assoc. – October 14, 2023
 - Amplification Permit
 - Windom Area Chamber – July 20, 2023
 - Windom Area Chamber – August 22, 2023
 - Regular Bills
2. Department Heads
3. CGMC Legislative Recap
4. First Reading Ordinance No 196, 2nd Series – Land Use Code Revision
5. IIJA Grant
 - Resolution of Support
 - Agreement for Grant Application and Writing Services - Frontier Energy
6. Street Closure Requests
 - Windom Chamber – July 20, 2023 – Hot Dog Night
 - Windom Chamber – August 1, 2023 – Night to Unite
 - Windom Chamber – August 22, 2023 – 4th Tuesday
7. Personnel Recommendation
 - Community Center Hiring Recommendation – Maintenance Position
8. Mayor Appointment – Telecom Commission
9. New Business
10. Old Business
11. Council Comments

Adjourn



**Regular Council Meeting
City Hall, Council Chamber
June 20, 2023
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Dominic Jones.

2. Roll Call:

Council Present: Mayor Dominic Jones, Dennis Esplan, Marv Grunig, James Nelson, Jenny Quade and Scott Benson

Council Absent:

City Staff Present: Steve Nasby, City Administrator; Jason Sykora, Electric Superintendent; John Nelson, Liquor Store Manager; Jon Ketzenberg, Streets & Parks Superintendent; Tim Snyder, Community Center Director and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - City Council Minutes – June 6, 2023
 - Street Committee – June 1, 2023
 - Economic Development Authority – June 12, 2023
 - Library Board – June 13, 2023
 - Park & Recreation Commission – June 14, 2023
- Regular Bills

Motion by Benson second by Quade approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:

John Nelson, Liquor Store Manager, said that the construction plans for the expansion and remodeling project are completed and the bidding period is starting today with bids due July 20. He is planning on presenting the bid results and recommendation to the City Council on August 1.

6. Windom Area Health (WAH) Board Financing Discussion:

Shelby Medina, CEO; Dr. Blue, Medical Director and John Peyerl, CFO introduced themselves. Medina said the rationale for the Medical Office Building was via execution of their strategic plan for expansion of services and wanting to meet the needs of Windom and the surrounding area. She noted they are independent and operated and have a management agreement with Sanford which provides billing, payroll, records management, supply and equipment purchases. She is a Sanford employee and reports to both the Windom WAH Board and Sanford executives. WAH is financially sound and the goal is to implement the strategic plan through growth in revenues through service lines. They attract patients from 90 miles and feel WAH can be a medical hub. Clinical needs and medical care are the revenue keys. The new building will create opportunities and help attract new physicians. They have a stable workforce and have grown the number of employees. The medical office building has been in their master facility plan for a long time.

Dr. Blue said that he is at his one-year work anniversary and was attracted to the facility as they are in a good situation. He said they started in late October 2022 looking at the strategic plan for the next five years. The new building will be a tool to attract and retain employees and providers. One line is a new OB\GYN physician and other growth areas are general surgery and increasing other existing lines. He said their efforts for outreach were successful with the new wing but more space is needed to improve those services. He reviewed the uses for the new building as being first floor clinic, second floor service expansions such as mental health, third floor a shell for future growth and fourth floor is Wellness and meeting spaces for classes, etc. Medina added that the fourth floor will also have patient care space and growth opportunities for sports injury. They can also access more government programs for accountable care model reimbursements.

Peyerl said the new building budget is \$30 million and could be financed with a combination of cash and debt. They are working on possible USDA financing via loans. He reviewed the proposed timeline that has the project starting this Fall and noted review process delays with USDA so a temporary bond may be used to get started. Whatever debt is issued would be repaid through WAH revenues and they are having a feasibility study done by their auditors.

Grunig asked if financing were to be an issue, could the building be done with three floors to save money. Dr. Blue replied that the cost savings are not proportional and it is cheaper to build now. Medina said hospital services could grow and use that space. Dr. Blue said that the construction completion is 24 months out so there could be needs identified by then. The current campus is tight which is why they want to demo the clinic and build vertically. Grunig said that the Council's role is financial considerations for the project. Medina said they want to keep recruiting doctors and build revenue to be financially stable.

Benson asked with current staffing and national shortages it is key to retain current doctors in town. Medina replied there are shortages of medical staff and WAH does a good job of retaining nurses through their team approach and view medical care that way so doctors and nurses are engaged. She encourages staff to have input on future services and WAH encourages continuing education and supports LPNs and CNAs to further their education. Dr. Blue said attracting physicians is why they want the new building to expand the facilities, services and new equipment. Robotic surgery is coming and they are starting it in July, this is the kind of place next generation providers want to be. Benson said there are older patients and doctors in the community and wanted to know if there is space for them. Dr. Blue said the clinic demolition does impact Dr. Tabor and Sanford clinic services. He said it is a blessing to have these in town and WAH is working on options for Dr. Tabor.

Grunig asked why new doctors would come to a small town. Dr. Blue replied that Windom is a city of 5,000 but the population of the surrounding area is 70,000 so it is a much larger area and Windom can be that medical hub in SW Minnesota. He added that health care is changing and bigger does not mean better and people are looking to get out of the big cities for quality of life and work\life balance. Medina said that mid-level professionals also want that work life balance and that younger people are wanting to be part of the decision making process. She added that when recruits come for a visit they feel the WAH dedication and sense of community.

Jones said that recognizing the contributions of the doctors in Windom and acknowledging their work to get to this point is important. Medina agreed that contributions of retired and current doctors along with management and other staff all part of the success.

Jones asked if there is medical training and recruitment from local schools. Medina said that there is a medical careers class that WAH works on with the school. Dr. Blue said that they work to connect with medical students that have connections in the area as well.

Esplan said that he came to Windom in 1985 or 1986 and the possibility of the hospital closing was real. We need to make sure that the existing providers including Dr. Tabor are taken care of. Dr. Blue replied that they are working with Dr. Tabor and does not see why a deal cannot be reached. Esplan said any deal needs to be fair.

Jones asked about the impact to the Sanford services at the clinic. Dr. Blue said they will be impacted and they are working to accommodate those services. He noted that the work at their River Bend clinic will not be impacted, but when the new building is done all services will be at the new site. Jones asked about the timing and if an August or September date is planned for the demolition as City Council action will be need to approve that step. He added that financing will also be a key towards the start of construction. Peyerl said that WAH will use some cash to start the project and do want the financing in place as soon as they can. Medina said if they are delayed costs could be an issue.

Jones thanked WAH for the invitation to sit in on the Board meeting last week to review the financing plans and asked if Council had any other questions.

Nelson asked if there is any Sanford financing available. Medina said they had not done any targeted fundraising yet and Sanford is not a financial partner as WAH is independent and WAH can grow based on its own revenues. Dr. Blue added that large health care systems such as Sanford have their own capital needs with 46 hospitals and 5,100 doctors.

Benson asked if there needed to be any upgrades to City infrastructure for the new building and if there is a cost to the taxpayers for that expense. Medina said they were not aware of any needed infrastructure improvements and the project is being paid for by WAH revenues. WAH has strong financials and wants to lead and not have to catch up to the industry.

Quade said she thinks it will help attract providers and patients. She likes the community space and in-person mental health services are key.

Jones said he appreciated the public information and presentation.

7. Electric Dept – Diesel Generator Change Order:

Jason Sykora, Electric Superintendent, said that the generators for the project were ordered in September 2022 as lead times are very long. The generation building is currently being designed to house the equipment and the engineers are now recommending that the day tanks be increased from 200 gallons to 300 gallons and that return pumps are required. This change would require a change order that increases the cost by \$11,204. The Utility Commission is recommending approval of the change order.

Motion by Grunig second by Nelson to approve Change Order #1 for the Generator Project as presented. Motion carried 5 – 0.

Sykora said construction work has started on the new truck shed with water, sewer and storm water connections completed. There was some soil remediation and they found footings for the

old cooling towers. Soil borings were done in the construction area but all of them missed the chunks of concrete that were located when the new footings were being dug.

8. Resolution – Shelter House Rental Rates:

Quade said the Parks and Recreation Commission had discussed setting rates for the new shelter in Tegel's Park and they have recommended that a damage deposit be required and a \$55 for half-day and \$110 for full-day rentals. Restrooms and the kitchen would be additional \$25 charges. She noted that there are public restrooms on the site so the fee is just for the actual shelter restrooms. There will be security cameras installed but the Commission felt the deposit is needed in the event of damage during an event. Last, the updated fee structure presented will include all sales taxes.

Nelson asked if the fees would cover the clean-up and maintenance. Quade responded that the Parks staff will clean up and do maintenance as they do with other facilities, but the renters are responsible to pick up and leave the shelter in clean and good condition.

Council Member Benson introduced the Resolution No. 2023-25, entitled "RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR SHELTER HOUSE RENTAL" and moved its adoption. The Resolution was seconded by Nelson and on roll call vote: Aye: Nelson, Grunig, Benson, Quade and Esplan. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

9. Resolution – Approving Submission of a 2024 State Bonding Request:

Nasby said that the City Council discussed the submission of the Red Leaf Court Storm Water Project at the last meeting and that request had been submitted upon direction by the Council. This action is a formal resolution in support of that project.

Council Member Esplan introduced the Resolution No. 2023-26, entitled "A LOCAL GOVERNMENT RESOLUTION APPROVING THE SUBMISSION OF A BUDGET REQUEST TO THE MINNESOTA DEPARTMENT OF MANAGEMENT AND BUDGET FOR CONSIDERATION IN THE 2024 LEGISLATIVE SESSION" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Esplan, Benson, Quade, Nelson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

10. Recess

Jones said the Council would take a five minute recess. Jones reconvened the meeting following the recess.

11. Cannabis Law Discussion Update:

Nasby said the City Council discussed this matter at the last meeting and the consensus was to see if the County would be interested in doing licensing so that rules are consistent across municipalities and the unincorporated areas. He said the County Board met earlier this evening and they had consensus to form an Ad Hoc Committee to review licensing. Appointed to the Ad Hoc Committee were Commissioners Anderson & Gravley, Sheriff Purington and County Attorney Anderson. If the City Council wanted to consider licensing of THC products they can do that, but the timeline is short as the City moratorium expires on August 1.

Jones said that if the City were to license there would need to be Council direction tonight so staff could draft ordinances which would be considered by the Council in July with an August start

Preliminary

date. He said options could be allowing any retailers, limiting licenses for retailers and determining how to treat on/off sale liquor establishments.

Esplan said that the products could be sold anywhere, but the cannabis minimum is one license per 12,500 people.

Grunig said that doing nothing is not a solution. He is not in favor of these products but would want to develop an ordinance to license sales.

Nelson said the City has to enforce THC and cannabis with or without municipal licensing so we may as well license the retailers.

Jones said that with THC infused beverages he is okay with those being licensed and wanted to know if the Council wanted to limit licenses. He asked how many cigarette, on-sale and off-sale licenses the City has for these products. Nasby replied there are 10 cigarette licenses, five on-sale liquor licenses and just the one off-sale license with the municipal liquor store. He noted the City Council does need to give direction on the number of licenses if they limit them so that retailers have as much notice as possible to plan.

Nelson said he would support 10 licenses the same as cigarettes.

Jones asked what process Council would like to follow if there were more than 10 retailers interested, how would those be selected?

Quade said that since the County is looking at doing licensing for THC and cannabis she would let them take that on and not have the City enact something that maybe a temporary measure. The County Ad Hoc Committee review is a good plan and will serve all of us. She added that it may take some time for retailers to ramp up and not everyone is going to jump into this immediately, THC products are already for sale in many communities and the cannabis will be later down the line when the State licenses. So, this is not worth the City staff and businesses time to have City licensing now.

Benson said he concurs with Quade and we should let stores sell now legal products and look ahead to the future and engage it. Letting the County do it makes sense.

Motion by Nelson second by Benson to open the floor to Rebecca Nolan, Nash Nash Tobacco, to answer a question on THC retailer licensing. Jones asked if the State requires a license or registration for THC sales. Nolan said the State will require a TCH seller to register with the State by October 1, 2023.

Quade said many low dose products were sold before the law change last year which allowed a bit higher dose, five milligram products. She noted the low dose products did not require any State registration and the State does have rules for TCH sales to be behind the counter, sales to persons at least 21 years old and meets packaging requirements.

Jones confirmed that THC sales are behind the counter. Nasby said that is correct. Jones said he was good with the State registering people by October 1 but was concerned about retailers that maybe in close proximity to schools. Nasby said that the retailers are predominately in business or commercial zones, but there could be an exception if someone had a home-based business such as a salon in a neighborhood.

Grunig said having the County action is better than doing nothing. He asked if the County considered land uses? Nasby said they briefly mentioned it, but that would be up to their Ad Hoc Committee to discuss.

Chief Peterson said he is okay with either the City doing licensing or waiting for the County to adopt rules. The age limit for the products is 21 under State law and that law enforcement will likely be acting more on public use vs licensing.

Esplan confirmed that the City's moratorium expired August 1. Nasby replied yes. Jones noted that then any retailer could sell THC products legalized by the State any time after that date.

Motion by Quade second by Benson to take no municipal licensing action for THC or cannabis and let the local moratorium expire. Motion carried 5 – 0.

12. Personnel:

Jones said the Recreation Director is recommending the hiring of seasonal staff to assist the Arena and Parks departments.

Motion by Benson second by Quade to hire Travis Janssen as a seasonal hire. Motion carried 5 – 0.

Jones said the next item is a request for a temporary waiver of the vacation and comp time accrual limits for the Police Department due to staffing shortages.

Motion by Benson second by Nelson to authorize the City Administrator and Police Chief to waive vacation and comp time accrual limits for Police. Motion carried 5 – 0.

Jones said that the final personnel item is a compensation adjustment for Police officers. The department is currently down two officers and another is leaving in August. The Chief has been recruiting and the competition for officers is intense. The raise is needed to attract new people and to retain the officers on staff. The Personnel Committee is recommending a temporary raise of \$3\hour for officers, Chief and Assistant Chief from July 1 to December 31 as the union contract is up for negotiation this year.

Motion by Benson second by Grunig to approve a Memorandum of Agreement between the City and LELS for the compensation adjustment and to apply the same adjustment to the Chief and Assistant Chief's salaries. Motion carried 5 – 0.

13. New Business:

Quade said that Night to Unite falls on August 1 which is a City Council night and asked to move the start time of the Council meeting to 7:30 pm so that Council members could participate in the Night to Unite events.

Motion by Quade second by Esplan to move the August 1, 2023 City Council meeting to a 7:30 pm start time. Motion carried 5 – 0.

14. Old Business:

None.

Preliminary

15. Council Comments:

Benson noted that the City Council and staff are doing the best job they can and may not have all the answers. He said it is good for the public to ask questions, but asks that people be respectful in how they are interacting with Council and staff.

Quade thanked the Police department for all their work in covering all shifts and working to recruit new officers.

Grunig noted that the Veteran's Memorial monuments are currently being installed.

Jones said that Grunig adopted Lohmen's Park and the new Veteran's Memorial and will be helping out with upkeep.

Nasby said staff met with Premium Iowa Pork and they are currently evaluating the facilities and equipment and stated that they will be using the next 60 days to formulate their plans for the plant.

16. Adjournment:

Mayor Jones adjourned the City Council meeting by unanimous consent at 8:39 p.m.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
Council Chambers
June 14, 2023

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan and Glen Francis (Electronic)
Member Absent: None
City Council Liaison: Marv Grunig (Absent)
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent and Leesa Arndt, Utility Billing/Analyst

Others Present: Travis Zipf, DGR Project Engineer and Eric Oleson, Oleson-Hobbie Architects

ELECTRIC ITEMS

Generation Plant Project Review

Zipf presented the preliminary plans on the Generation Plant Project. He addressed the day tank fuel upsize request of two, three hundred-gallon tanks that would be placed in a control area and compliant with building code requirements. Each tank would have a return pump to the outside bulk tank to prevent overdraw of an individual tank. Zipf proposed this Change Order for the Generation Project as the City of Windom already has a contract with Ziegler for the generators. The proposed change is \$11,204 which includes a return pump on each tank and the fuel tank upsize. Each tank return line will merge into the wall return line.

Motion by Riordan second by Francis to accept the Change Order to the Generation Project. Motion carried 3 – 0.

Oleson highlighted the 3-D Generation Plant design. The model showed the truck garage addition along with the generation plant addition. He noted the building's layout showing the placement on engines, offices, day tanks locations, switch gear trench, bathrooms, and various equipment placement. There will be an 8-foot by 8-foot opening with a lifting arm to move equipment to upper levels that weigh up to 2,000 pounds. The emissions stack was shown that will allow for stack expansion if more engines are needed in the future. The generation cooling system was explained with showing piping to the engines from the roof radiators and propulsion exhausts to avoid recirculation zones. Urea will be needed to assist in diesel post-combustion with storage tanks located in the basement of the generation plant with a magnet type pump that can be drawn up to tanks. There will be a compressed air system for the engines that is required to run while the engines are running. Accommodations were made for additional engine placement, storage, and mechanical allowances.

Oleson and Zipf reviewed the outside structure. Designs included drainage from the roof, drift loading requirements, fan covers, firewall block placement between buildings. The Commission brought up the existing building's roof drainage and the concerns with the new additional building. DGR will consult with their engineers and propose options to help alleviate the drainage issue.

Zipf said the project should go out to bid on June 30th and expects the bid opening on August 2nd. He anticipates construction to begin by Labor Day. The City Attorney and Steve Nasby have reviewed the plans and approved the notice to proceed on the truck garage project.

Other Electrical Items

Sykora said the Truck Shed Addition Project has started. The Lions Shelter has been taken down and water/wastewater connections evaluated. Wilcon Construction is hoping to be done before the required timeline.

WATER/WASTEWATER ITEMS

Rolling Green Force Main Discussion

Anderson presented the elevation drawings from DGR showing where pipe replacement would be located. Engineers offered two options; the first being a full-length replacement of the line and the second option would replace lines on each side of the river. The air break manhole would be needed, but can be placed near the drywell, which will be shallower than the existing air break manhole. Anderson included a preliminary materials cost.

Other Water/Wastewater Items

Anderson will have a staff member on leave for a torn rotator cuff.

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURN

Schwalbach adjourned the meeting at 12:06 PM.

Mike Schwalbach, Chairperson

Attest: _____

Steve Nasby, City Administrator

**PLANNING COMMISSION
MEETING NOTES
JUNE 27, 2023**

1. Call to Order: The meeting was called to order by Zoning Admin. Spielman at 7:00 p.m. (The Chairman and Vice Chairman were absent.)

2. Appointment of Chairperson for Meeting:

Motion by Commissioner Pletcher, seconded by Commissioner Cole, to appoint Carol Hartman as Acting Chairperson for this Planning Commission Meeting. Motion carried: Ayes – 4; Nays – 0.

3. Roll Call & Guest Introductions:

Planning Commission: Lorri Cole, Carol Hartman, Jeremy Johnson, and Brandon Pletcher.

Absent: Brett Mattson, Jared Baloun, Ben Byam, and Dustin Harrold.

Also Present: B&Z Staff: Zoning Admin. Andy Spielman and Admin. Asst. Mary Hensen.

A quorum was not present. Those present received the following information concerning the agenda items scheduled for the meeting.

4. Approval of Minutes: May 9, 2023 – No action taken.

5. Land Use Code Review

A. Review of Final Proposed Revisions: Zoning Admin. Spielman advised that the City Council held the required public hearing on the proposed revisions to City Code Chapters 150, 151, and 152 on June 6th. He related questions and comments from that meeting. He advised that since that time, Staff has also reviewed the chapters for any items that may have been overlooked. The Planning Commission had received a memo and copies of proposed revisions to additional sections. Zoning Admin. Spielman reviewed these proposed revisions with the Planning Commission. Attached is a copy of a summary of the proposed revisions and comments. After discussion, the following action was taken.

Motion by Commissioner Pletcher, seconded by Commissioner Johnson, to approve the proposed revisions to Chapters 151 and 152, as written, with the exception that a permitted use for “Accessory Structures per §§ 152.325 through 152.330” be added in the B-1 District. Motion carried (by consensus): 4-0.

6. Other Business/Reports: None.

7. Unfinished Business: Zoning Admin. Spielman reported that the HyLife Foods plant site in Windom was purchased by Premium Iowa Pork. The company operates plants in Hospers, Iowa, and Luverne, Minnesota. The management team and maintenance director for Premium Iowa Pork have toured the plant and will be evaluating their options over the next 60 days as to the best way to utilize the facilities.

Zoning Admin. Spielman updated the Commissioners on the status of the completion of the workforce housing apartments. In response to a question, he summarized the potential uses of the funding approved by the State Legislature.

8. New Business: None.

9. Planning Commission Comments, Concerns, Suggestions: None.

10. Adjourn: The meeting was adjourned by unanimous consent at 7:51 p.m.

Attest: _____
Andy Spielman, Zoning Administrator

Carol Hartman, Acting Chairperson



ATTACHMENT TO PLANNING COMMISSION'S MEETING NOTES FOR JUNE 27, 2023

MEMO

RE: FINAL REVISIONS – CITY CODE CHAPTERS 150, 151 & 152 – JUNE 28, 2023

NOTE: The proposed deletions are highlighted in yellow and the proposed revised language and additions are shown in red type. The Page Nos. shown should correspond to the location of the specific page when scrolling through the “Attachment”.

Following the Public Hearing at the June 6th City Council Meeting and further review of the existing Code, the following proposed revisions were approved, by consensus, by the Planning Commission on June 27, 2023:

1. Section 151.07 – Page 11 - Add definition for “Open Space”.

Comment: *Previously there was no definition for “Open Space” in Chapter 151.*

2. Section 152.002 – Page 39 - Added words “DRIVE-THRU” to definition for “DRIVE-UP ESTABLISHMENT”.

Comment: *“Drive-thru” is mentioned in several places, but there was no definition for the phrase.*

3. Section 152.037 – Page 55 - Added “Bed and Breakfast Facilities” and “Public Utility Building” as conditional uses in A-O District.

Comments: *Pursuant to City Code, Bed and Breakfast Facilities are allowed in all residential districts. Single-family homes are permitted uses in the A-O District. “Public Utility Buildings” are allowed as a permitted or conditional use in almost every other zoning district.*

4. Section 152.051 – Page 56 - Deleted “Manufactured Housing per Section 152.365” as a permitted use in R-1 District.

Comment: *This section refers to manufactured homes bearing the HUD certification seal which would simply be “mobile homes”. Modular homes and pre-fab homes would be allowed in R-1 as single-family homes.*

5. Section 152.052 – Page 57 - Added “Bed and Breakfast Facilities” as a conditional use in R-1 District.

Comment: *Pursuant to City Code, Bed and Breakfast Facilities are allowed in all residential districts.*

6. Section 152.067 – Page 59 - Added reference to “open space requirements for multiple-family dwellings” and “Bed and Breakfast Facilities” in Conditional Uses Section for R-2 District.

Comments: *Open space requirements for a multiple-family dwelling are listed in the R-3 District and should be referenced in all other districts which allow multiple-family dwellings as a permitted or conditional use. Pursuant to City Code, Bed and Breakfast Facilities are allowed in all residential districts.*

7. Section 152.082 – Page 61 - Added “Bed and Breakfast Facilities” as a conditional use in R-3 District.

Comments: *Pursuant to City Code, Bed and Breakfast Facilities are allowed in all residential districts.*

8. Section 152.096 – Page 62 - Added the words “Accessory Structures per §§ 152.325 through 152.330” under permitted uses in B-1 District.

Comments: Single-family homes are permitted uses in the B-1 District. The Planning Commission recommended adding the same provisions regarding accessory structures that apply in residential districts.

9. Section 152.097 – **Page 63** - Added reference to “open space requirements for multiple-family dwellings” and “Governmental Buildings” in Conditional Uses Section for B-1 District.

Comments: Open space requirements for a multiple-family dwelling are listed in the R-3 District and should be referenced in all other districts which allow multiple-family dwellings as a permitted or conditional use. “Governmental Buildings” are allowed as a permitted or conditional use in almost every other zoning district.

10. Section 152.111 – **Page 64** - Added “Hospitals and Clinics for Humans” and “Animal Clinics” as permitted uses in B-2 District.

Comments: There are already these types of clinics either in the B-2 District or potentially to be included in the B-2 District. However, these uses had not been listed in this District previously.

11. Section 152.112 – **Page 65** - Changed “Light Manufacturing” to “Light Industrial” in B-2 District to match other wording in Code.

Comment: These type of activity is listed elsewhere in Code as “light industrial”.

12. Section 152.131 – **Page 67** - Added “Private, Public and Parochial Schools” as permitted uses in the B-3 District.

Comment: Trade and vocational schools are already listed as a permitted use in this District. The BARC Building is also located in this District.

13. Section 152.132 – **Page 67** - Added reference to “open space requirements for multiple-family dwellings” in B-3 District.

Open space requirements for a multiple-family dwelling are listed in the R-3 District and should be referenced in all other districts which allow multiple-family dwellings as a permitted or conditional use.

14. Section 152.193(H) in PUD Section – **Page 81** - Corrected reference regarding fencing sections of the Code.

Comment: This Subsection is included in a new Section on Mixed Use PUDs. The reference to the Code Sections concerning “fencing” needed to be corrected.

15. Section 152.267 – **Pages 124-125** - Added new Section entitled “Open Space Requirements for Multiple-Family Dwellings” in the “Specific Regulations” Section of Code. This is the language used in the R-3 District in Section 152.084. Then renumbered prior sections under “Specific Regulations”.

Comments: Open space requirements for a multiple-family dwelling are listed in the R-3 District and should be referenced in all other districts which allow multiple-family dwellings as a permitted or conditional use. The “Specific Regulations” Section sets forth requirements that apply to multiple zoning districts and it’s appropriate to include these provisions in this Section.

16. Section 152.366 – **Page 140** - Corrected Minnesota Statute citation.

Comment: The Minnesota Statute concerning manufactured home parks was incorrectly cited in current Code.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Saint Francis Xavier Church Previous Gambling Permit Number: X- 17001-22-014

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 532 17th St. P.O. Box 39

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Father Pratap

Parish Priest
CEO Daytime Phone: 507-226-4536 Parish Priest
CEO Email: triparishpriestjuly2018@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): triparishpriestjuly2018@gmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☒ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Saint Francis Xavier Catholic Church

Physical Address (do not use P.O. box): 532 17th St.

Check one:

☒ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 9/17/23

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)
**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: S. Prabhu Date: 06/20/2023
 (Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS
Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS
Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name:

Unit 206 Auxiliary

Previous Gambling

Permit Number: X- 94853-21-001

Minnesota Tax ID Number, if any:

Federal Employer ID

Number (FEIN), if any:

Mailing Address:

1945 4th Ave

City:

Windom

State:

MN

Zip:

56101

County:

Cottonwood

Name of Chief Executive Officer (CEO):

Jean Hoppe Debby Mau

CEO Daytime Phone:

507-822-1210

CEO Email:

mau5519@msn.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO):

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐

Fraternal

☐

Religious

☒

Veterans

☐

Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☒**A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐**IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place):

Cottonwood County Fair-grounds

Physical Address (do not use P.O. box):

1480 8th Ave

Check one:

☒

City:

Windom

Zip:

56101

County:

Cottonwood☐

Township:

Zip:

County:

Date(s) of activity (for raffles, indicate the date of the drawing):

8/9/23 - 8/12/23

Check each type of gambling activity that your organization will conduct:

☒

Bingo

☐

Paddlewheels

☐

Pull-Tabs

☐

Tipboards

☐

Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

4/23
Page 2 of 3

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Jean L. Hoppe Date: 6-19-22
(Signature must be CEO's signature; designee may not sign)

Print Name: Jean L. Hoppe

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Fire Department Relief Association

Previous Gambling Permit Number: X-34764-23-014

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 41-6029415

Mailing Address: 444 9th Street

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Kjell Turner

CEO Daytime Phone: 507-822-1385 CEO Email: kjell.turner@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): wfd55@windommn.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Windom Emergency Services Facility

Physical Address (do not use P.O. box): 938 5th Ave

Check one:

☐ City: Windom Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 10-14-2023

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

4/23
Page 2 of 3

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Windom

Signature of City Personnel: _____

Title: City Administrator Date: 7-5-2023

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Kjell Turner Date: 6-28-2023
(Signature must be CEO's signature; designee may not sign)

Print Name: Kjell Turner

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Subject:

Permit Application for use of Amplification Equipment in Public

Date of Event

07/20/2023

Location of Event

Downtown Square

Start Time

05:00 pm

End Time

07:00 pm

Type of Event

Community Event - Hot Dog Night

Applicant Information**Applicant Name**

Emily Cenzano

Address

303 9th Street
Windom, Wisconsin 56101
United States
[Map It](#)

Phone

(507) 831-2752

Federal ID # - FEIN # or SSN #

41-0759873

MN ID #

9332885

Emaildirector@windomchamber.com**Would you like a copy of this form?**

- Yes

License Fee - None \$0.00

Street/Park Superintendent Recommends

Approval



Denial

Street/Park Superintendent

Police Chief Recommends

Approval



Denial

Police Chief, Asst.

Application APPROVED this _____ day of _____, 20____.

Application DISAPPROVED this _____ day of _____, 20____.

City Council

Subject:

Permit Application for use of Amplification Equipment in Public

Date of Event

08/22/2023

Location of Event

Downtown Square

Start Time

05:00 pm

End Time

07:00 pm

Type of Event

Community Event- Tuesday Squared

Applicant Information**Applicant Name**

Emily Cenano Windom Chamber

Address

303 9th Street
Windom, Minnesota 56101
United States
[Map It](#)

Phone

(507) 831-2752

Federal ID # - FEIN # or SSN #

41-0759873

MN ID #

9332885

Emaildirector@windomchamber.com**Would you like a copy of this form?**

- Yes

License Fee - None \$0.00

Street/Park Superintendent Recommends☒ Approval ☐ Denial

Street/Park Superintendent

Police Chief Recommends☒ Approval ☐ Denial

Police Chief

Application APPROVED this ____ day of ____, 20__.

Application DISAPPROVED this ____ day of ____, 20__.

City Council



Windom, MN

Expense Approval Report

By Fund

Payment Dates 6/17/2023 - 6/30/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
LUIS FELIX SANTANA	CREDIT REFUND	06/15/2023	CREDIT	100-20191	261.74
CARLOS F LULE MUNIZ	CREDIT REFUND	06/15/2023	CREDIT ON ACCOUNT	100-20191	44.02
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	100-20202	456.00
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	100-20202	71.00
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	100-20202	6,228.00
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	100-20202	16,479.07
LAURA KLASSEN	REFUND	06/20/2023	COACH PITCH	100-34781	96.00
TAMMY CROWELL	REFUND	06/20/2023	BRAYSIN BRANCH/T-BALL	100-34781	48.00
					23,683.83
Activity: 41110 - Mayor & Council					
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-41110-326	24.16
CONVENT. & VISITOR BUREAU	MAY 2023	06/20/2023	LODGING TAX/AMERICAINN	100-41110-491	3,407.94
CONVENT. & VISITOR BUREAU	MAY 2023	06/20/2023	LODGING TAX/RED CARPET	100-41110-491	454.72
Activity 41110 - Mayor & Council Total:					3,836.82
Activity: 41310 - Administration					
INDOFF, INC	3657955	06/28/2023	CITY HALL/SUPPLIES	100-41310-200	66.54
WEX Health Inc	6-25-2023	06/20/2023	PARTICIPANT FEE	100-41310-217	129.25
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-41310-321	69.81
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-41310-326	309.51
STEVE NASBY	6-21-23 - 6-23-23	06/27/2023	TRAVEL	100-41310-331	10.00
STEVE NASBY	6-21-23 - 6-23-23	06/27/2023	TRAVEL	100-41310-331	391.04
STEVE NASBY	6-21-23 - 6-23-23	06/27/2023	TRAVEL	100-41310-334	409.48
STEVE NASBY	6-21-23 - 6-23-23	06/27/2023	MEALS	100-41310-334	22.53
Activity 41310 - Administration Total:					1,408.16
Activity: 41910 - Building & Zoning					
INDOFF, INC	3657969	06/28/2023	B&Z/SUPPLIES	100-41910-200	11.79
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-41910-321	57.42
KDOM RADIO	23050204	06/02/2023	B&Z/ADVERTISING	100-41910-350	72.00
Activity 41910 - Building & Zoning Total:					141.21
Activity: 41940 - City Hall					
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-41940-381	358.86
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-41940-382	88.57
HOMETOWN SANITATION SER	0000513538	06/15/2023	CITY HALL/REFUSE DISPOSAL	100-41940-384	108.99
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-41940-385	172.40
Activity 41940 - City Hall Total:					728.82
Activity: 42120 - Crime Control					
INDOFF, INC	3656320	06/15/2023	POLICE/SUPPLIES	100-42120-200	27.99
SCOTT E. PETERSON	6-14-23	06/15/2023	POLICE/UNIFORMS	100-42120-218	387.42
STREICHER'S, INC	11638413	06/15/2023	POLICE/UNIFORMS	100-42120-218	204.98
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-42120-321	36.34
MIKE'S LLC	867	06/15/2023	POLICE/RADIO UNITS	100-42120-323	33.50
LEASE FINANCE PARTNERS	JULY 2023	06/28/2023	POLICE/DATA PROCESSING	100-42120-326	398.00
DEVIN KOPPERUD	06-12-23 - 06-13-23	06/15/2023	POLICE/LODGING	100-42120-334	104.16
DEVIN KOPPERUD	06-12-23 - 06-13-23	06/15/2023	POLICE/MEALS	100-42120-334	61.50
LEAGUE OF MN CITIES INS TR	20923	06/15/2023	POLICE/AUSTIN LASKY	100-42120-364	1,000.00
PAUL MARSH	28093	06/15/2023	POLICE/MAINTENANCE - VEHI	100-42120-405	27.46
PAUL MARSH	28158	06/28/2023	POLICE/MAINTENANCE - VEHI	100-42120-405	95.95
FLEET SERVICES DIVISION	2023110001	06/20/2023	POLICE/VEHICLE LEASE	100-42120-419	1,741.21
Activity 42120 - Crime Control Total:					4,118.51
Activity: 42220 - Fire Fighting					
LUCAN COMMUNITY TV INC	1590	06/20/2023	FIRE/SUPPLIES	100-42220-200	65.00

Expense Approval Report

Payment Dates: 6/17/2023 - 6/30/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ARAMARK	2560142417	06/28/2023	FIRE/CLEANING/SUPPLIES	100-42220-211	48.48
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-42220-321	42.35
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-42220-381	324.60
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-42220-382	23.09
HOMETOWN SANITATION SER	0000513593	06/15/2023	EMS/REFUSE DISPOSAL	100-42220-384	43.50
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-42220-385	46.48
EMERGENCY APPARATUS MAI	127429	06/20/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	1,344.98
EMERGENCY APPARATUS MAI	127430	06/20/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	1,187.87
EMERGENCY APPARATUS MAI	127786	06/20/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	3,232.29
PAUL MARSH	28208	06/28/2023	FIRE/MAINTENANCE - VEHICL	100-42220-405	409.05
Activity 42220 - Fire Fighting Total:					6,767.69
Activity: 42500 - Civil Defense					
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-42500-381	32.20
Activity 42500 - Civil Defense Total:					32.20
Activity: 43100 - Streets					
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-43100-217	70.00
LOCATORS & SUPPLIES, INC	0307431-IN	06/02/2023	STREET/UNIFORMS	100-43100-218	227.15
LOCATORS & SUPPLIES, INC	0307581-IN	06/08/2023	STREET/UNIFORMS	100-43100-218	79.50
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-43100-321	45.82
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-43100-381	247.22
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-43100-381	1,275.08
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-43100-382	19.37
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-43100-385	40.83
WINDOM TOWING LLC	9124	06/15/2023	STREET/MAINTENANCE - OFFI	100-43100-404	87.14
WINDOM TOWING LLC	9134	06/15/2023	STREET/UNIT 44/MAINTENAN	100-43100-404	87.14
Activity 43100 - Streets Total:					2,179.25
Activity: 43210 - Sanitation					
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	INSERTS	100-43210-384	322.75
Activity 43210 - Sanitation Total:					322.75
Activity: 45120 - Recreation					
AMAZON CAPITAL SERVICES, I	1CR4-KVFD-FTF7	06/15/2023	ARENA/MATERIALS	100-45120-215	24.92
NAM DESIGN	41607	06/15/2023	ARENA/OPERATING SUPPLIES	100-45120-217	2,607.50
WINDOM AREA SCHOOLS	2807	06/20/2023	PARK & REC DEPT/ADVERTISI	100-45120-340	275.00
Activity 45120 - Recreation Total:					2,907.42
Activity: 45202 - Park Areas					
COUNTRY PRIDE SERVICE	7008891	06/15/2023	STREET/CHEMICALS	100-45202-216	1,024.00
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-45202-381	737.42
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-45202-382	1,118.97
HOMETOWN SANITATION SER	0000513539	06/15/2023	STREET/REFUSE DISPOSAL	100-45202-384	108.99
HOMETOWN SANITATION SER	0000513540	06/15/2023	SQUARE/REFUSE DISPOSAL	100-45202-384	62.98
HOMETOWN SANITATION SER	0000513556	06/15/2023	ISLAND PARK/REFUSE DISPOS	100-45202-384	45.30
HOMETOWN SANITATION SER	0000513557	06/15/2023	TEGELS/REFUSE DISPOSAL	100-45202-384	19.31
HOMETOWN SANITATION SER	0000513558	06/15/2023	WRA/REFUSE DISPOSAL	100-45202-384	19.31
HOMETOWN SANITATION SER	0000513559	06/15/2023	KASTLE KINGDOM/REFUSE DI	100-45202-384	38.62
HOMETOWN SANITATION SER	0000513571	06/15/2023	MAYFLOWER/REFUSE DISPOS	100-45202-384	19.31
HOMETOWN SANITATION SER	0000513599	06/15/2023	ABBY/REFUSE DISPOSAL	100-45202-384	21.98
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	100-45202-385	237.63
COUNTRY PRIDE SERVICE	9021547	06/15/2023	STREET/MAINTENANCE - OFFI	100-45202-404	30.00
SEED CENTER	16722	06/15/2023	STREET/MAINTENANCE - GRO	100-45202-406	100.00
CASSIE MUSKE	6-22-23	06/27/2023	STREET/REPLACEMENT OF TO	100-45202-406	48.07
Activity 45202 - Park Areas Total:					3,898.56
Fund 100 - GENERAL Total:					50,075.22
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
INDOFF, INC	3659486	06/28/2023	LIBRARY/CLEANING/SUPPLIES	211-45501-200	26.80
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	211-45501-321	164.41
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	211-45501-326	70.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WINDOM AREA SCHOOLS	2806	06/16/2023	SPRING 23 CATALOG	211-45501-350	50.00
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	211-45501-381	139.97
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	211-45501-382	20.49
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	211-45501-385	44.40
ARAMARK	2560139983	06/08/2023	LIBRARY/MAINTENANCE - ST	211-45501-402	29.30
ARAMARK	2560144803	06/28/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	32.20
MICROMARKETING, LLC	924608	06/15/2023	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	34.00

Activity 45501 - Library Total: 611.57

Fund 211 - LIBRARY Total: 611.57

Fund: 225 - AIRPORT

Activity: 45127 - Airport

SOUTHWEST MN BROADBAN	6-15-2023	06/20/2023	886/AIRPORT/TELEPHONE	225-45127-321	27.13
SOUTH CENTRAL ELECTRIC	05-01-23 - 05-31-23	06/26/2023	ELECTRIC	225-45127-381	344.00
SOUTH CENTRAL ELECTRIC	05-01-23 - 05-31-23	06/26/2023	ELECTRIC	225-45127-381	201.27
WINDOM TOWING LLC	1402	06/20/2023	AIRPORT/MAINTENANCE - OF	225-45127-404	928.18
WINDOM TOWING LLC	9112	06/02/2023	STREET/MAINTENANCE - OFFI	225-45127-404	739.82

Activity 45127 - Airport Total: 2,240.40

Fund 225 - AIRPORT Total: 2,240.40

Fund: 230 - POOL

Activity: 45124 - Pool

JCL SOLUTIONS - JANITORS CL	1328884	06/15/2023	SWIMMING POOL/CLEANING	230-45124-211	453.67
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	230-45124-217	133.33
AH HERMEL COMPANY	977960/977960	06/15/2023	SWIMMING POOL/CONCESSI	230-45124-260	666.69
WINDOM AREA SCHOOLS	2807	06/20/2023	PARK & REC DEPT/ADVERTISI	230-45124-340	275.00
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	230-45124-381	35.00
AMAZON CAPITAL SERVICES, I	1F9N-RDQJ-9T6H	06/15/2023	POOL/MAINTENANCE - OFFIC	230-45124-404	58.87
HORIZON CHEMICAL CO. INC	INV43011	06/15/2023	POOL/MAINTENANCE - OFFIC	230-45124-404	1,115.53
HORIZON CHEMICAL CO. INC	INV43179	06/20/2023	POOL/MAINTENANCE - OFFIC	230-45124-404	438.15

Activity 45124 - Pool Total: 3,176.24

Fund 230 - POOL Total: 3,176.24

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

ARAMARK	2560142417	06/28/2023	AMBO/SUPPLIES	235-42153-217	48.47
LINDE GAS & EQUIPMENT INC	36316732	06/20/2023	AMBO/MERCHANDISE	235-42153-261	581.01
LEWIS FAMILY DRUG, LLC	56-122521201	06/20/2023	AMBO/MERCHANDISE	235-42153-261	280.72
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	235-42153-321	28.23
KRISTEN PORATH	6-12-23 - 6-22-23	06/27/2023	AMBO/MEALS	235-42153-334	128.51
JUSTIN HARRINGTON	6-16-23	06/27/2023	AMBO/MEALS	235-42153-334	29.52
DONNA MARCY	6-19-23	06/27/2023	AMBO/MEALS	235-42153-334	20.19
CYNDI HANSEN	6-20-23	06/27/2023	AMBO/MEALS	235-42153-334	21.78
MEGAN BRAMSTEDT	6-22-23	06/27/2023	AMBO/MEALS	235-42153-334	19.21
KIM POWERS	6-24-23	06/27/2023	AMBO/MEALS	235-42153-334	19.84
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	235-42153-381	216.40
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	235-42153-382	15.40
HOMETOWN SANITATION SER	0000513593	06/15/2023	EMS/REFUSE DISPOSAL	235-42153-384	43.49
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	235-42153-385	30.98
GE PRECISION HEALTHCARE LL	4000046271	06/20/2023	AMBO/MAINTENANCE - OFFI	235-42153-404	420.00
SIRIUS XM RADIO INC	X7-1811934867	06/27/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	20.29

Activity 42153 - Ambulance Total: 1,924.04

Fund 235 - AMBULANCE Total: 1,924.04

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

INDOFF, INC	3657969	06/28/2023	EDA/SUPPLIES	250-46520-200	11.79
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	250-46520-321	57.42
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	250-46520-381	49.14

Activity 46520 - EDA Total: 118.35

Fund 250 - EDA GENERAL Total: 118.35

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	05-01-23 - 05-31-23	06/26/2023	ELECTRIC	254-46520-381	147.19
Activity 46520 - EDA Total:					147.19
Fund 254 - NORTH IND PARK Total:					147.19
Fund: 277 - TIF 1-22 CEMSTONE					
Activity: 46530 - TIF Districts					
LAKESIDE APARTMENTS OF W	JUNE TIF PAY 2023	06/27/2023	FIRST HALF TAX INCREMENT-2	277-46530-482	30,189.62
Activity 46530 - TIF Districts Total:					30,189.62
Fund 277 - TIF 1-22 CEMSTONE Total:					30,189.62
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
DGR ENGINEERING	00260899	06/16/2023	CUL-DE-SAC	401-49950-503	1,164.00
Activity 49950 - Capital Outlay Total:					1,164.00
Fund 401 - GENERAL CAPITAL PROJECTS Total:					1,164.00
Fund: 601 - WATER					
Activity: 49400 - Water					
HAWKINS, INC	6481118	06/16/2023	WATER/CHEMICALS	601-49400-216	5,257.63
HAWKINS, INC	6497911	06/23/2023	WATER/CHEMICALS	601-49400-216	5,752.93
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	601-49400-321	50.54
GOPHER STATE ONE CALL	3050845	06/20/2023	LOCATES	601-49400-321	27.68
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	POSTAGE	601-49400-322	243.96
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	601-49400-326	70.00
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	601-49400-326	876.77
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	PROCESSING	601-49400-326	162.40
KDOM RADIO	2350201	06/16/2023	WATER/ADVERTISING	601-49400-340	84.00
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	INSERTS	601-49400-350	346.00
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	601-49400-381	4,425.15
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	601-49400-382	18.56
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	601-49400-385	38.26
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	601-49400-386	1,032.22
COUNTRY PRIDE SERVICE	7009262	06/23/2023	WATER/LANDFILL	601-49400-386	1,116.75
RICHARD BARNETT	690	06/23/2023	WATER/MAINTENANCE - DIST	601-49400-408	400.00
CORE & MAIN LP	S808270	06/16/2023	WATER/MAINTENANCE - DIST	601-49400-408	261.27
Activity 49400 - Water Total:					20,681.62
Fund 601 - WATER Total:					20,681.62
Fund: 602 - SEWER					
Activity: 49450 - Sewer					
HAWKINS, INC	6481120	06/16/2023	SEWER/CHEMICALS	602-49450-216	1,273.55
HAWKINS, INC	6498005	06/23/2023	WATER/CHEMICALS	602-49450-216	833.18
HAWKINS, INC	6499284	06/23/2023	WATER/CHEMICALS	602-49450-216	10.00
MN VALLEY TESTING	1200177	06/16/2023	SEWER/LAB TESTING	602-49450-310	130.46
MN VALLEY TESTING	1200987	06/16/2023	SEWER/LAB TESTING	602-49450-310	293.48
MN VALLEY TESTING	1201103	06/16/2023	SEWER/LAB TESTING	602-49450-310	187.88
MN VALLEY TESTING	1201428	06/23/2023	SEWER/LAB TESTING	602-49450-310	200.86
MN VALLEY TESTING	1201686	06/23/2023	SEWER/LAB TESTING	602-49450-310	324.06
MN VALLEY TESTING	1201799	06/23/2023	SEWER/LAB TESTING	602-49450-310	324.06
MN VALLEY TESTING	1201843	06/23/2023	SEWER/LAB TESTING	602-49450-310	130.46
MN VALLEY TESTING	1202306	06/23/2023	SEWER/LAB TESTING	602-49450-310	200.86
MN VALLEY TESTING	1202570	06/23/2023	SEWER/LAB TESTING	602-49450-310	130.46
MN VALLEY TESTING	1202823	06/23/2023	SEWER/LAB TESTING	602-49450-310	324.06
HD SUPPLY INC	INV00037738	06/23/2023	SEWER/LAB TESTING	602-49450-310	551.42
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	602-49450-321	173.71
GOPHER STATE ONE CALL	3050845	06/20/2023	LOCATES	602-49450-321	27.67
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	POSTAGE	602-49450-322	243.94
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	602-49450-326	70.00
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	602-49450-326	876.77

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	PROCESSING	602-49450-326	162.40
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	INSERTS	602-49450-350	31.50
SOUTH CENTRAL ELECTRIC	05-01-23 - 05-31-23	06/26/2023	ELECTRIC	602-49450-381	145.69
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	602-49450-381	12,545.64
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	602-49450-382	79.89
HOMETOWN SANITATION SER	0000513542	06/15/2023	WASTEWATER/REFUSE DISPO	602-49450-384	113.98
RICHARD BARNETT	690	06/23/2023	SEWER/MAINTENANCE - DIST	602-49450-408	650.00

Activity 49450 - Sewer Total: 20,553.48

Fund 602 - SEWER Total: 20,553.48

Fund: 604 - ELECTRIC

MBS - MULTI-BANK SECURITIE	6-14-2023	06/20/2023	3 MONTHS US TREASURY NOT	604-10400	987,830.00
ELECTRIC FUND	# 430 RETURN	06/16/2023	EL/1105 1ST AVE N/INVENTO	604-14200	40.74
DAKOTA SUPPLY GROUP	S102463963.005	06/16/2023	EL/INVENTORY	604-14200	1,662.34
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	604-20202	1,187.93
JOSE CASTRO	14088-3	06/15/2023	DEPOSIT REFUND	604-22000	300.00
OLEGARIO MORALES ROSALE	16171-9	06/15/2023	DEPOSIT REFUND	604-22000	300.00
MARIA ORTEGA JAVIER	17964-0	06/15/2023	DEPOSIT REFUND	604-22000	253.03
RICHARD P BURBACK	2092-4	06/15/2023	DEPOSIT REFUND	604-22000	300.00
CARLOS SANCHEZ VAZQUEZ	29229-5	06/14/2023	DEPOSIT REFUND	604-22000	300.00
TRENTON BEVER	34818-9	06/15/2023	DEPOSIT REFUND	604-22000	300.00
JACQUELINE NATHALIE TELLEZ	7979-6	06/15/2023	DEPOSIT REFUND	604-22000	300.00
MBS - MULTI-BANK SECURITIE	6-14-2023	06/20/2023	3 MONTHS US TREASURY NOT	604-36210	309.10

993,083.14

Activity: 49550 - Electric

ELECTRIC FUND	6-12-23 - 6-25-23	06/28/2023	EL/CSAH 26	604-49550-150	6,333.00
AMAZON CAPITAL SERVICES, I	14MQ-JQCP-FW7F	06/16/2023	EL/CLEANING/SUPPLIES	604-49550-211	34.87
CMP - CENTRAL MUNICIPAL P	7509	06/16/2023	EL/TRANSMISSION	604-49550-263	201,583.21
CMP - CENTRAL MUNICIPAL P	7509	06/16/2023	EL/ENGERY	604-49550-263	107,232.17
DEPARTMENT OF ENERGY	BFPB000800523	06/16/2023	EL/MERCHANDISE FOR RESAL	604-49550-263	96,882.42
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	604-49550-321	77.96
GOPHER STATE ONE CALL	3050845	06/20/2023	LOCATES	604-49550-321	27.68
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	POSTAGE	604-49550-322	243.96
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	604-49550-326	3.43
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	604-49550-326	1,753.54
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	PROCESSING	604-49550-326	162.40
STEVE NASBY	06-14-23	06/16/2023	TRAVEL EXPENSE	604-49550-331	85.81
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	INSERTS	604-49550-350	31.50
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	604-49550-381	82.44
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	604-49550-382	21.38
HOMETOWN SANITATION SER	0000513543	06/15/2023	ELECTRIC/REFUSE DISPOSAL	604-49550-384	111.98
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	604-49550-385	43.06
HIGLEY FORD	131984	06/16/2023	EL/MAINTENANCE - VEHICLE	604-49550-405	39.67
ELECTRIC FUND	# 752	06/16/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	122.22
ELECTRIC FUND	# 753	06/16/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	19.24
AMAZON CAPITAL SERVICES, I	11DM-L476-GRKN	06/16/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	560.24
DAKOTA SUPPLY GROUP	S102789535.001	06/16/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	40.00
MN DEPT OF COMMERCE	1000049858	06/13/2023	EL//DUES	604-49550-433	397.08
MN DEPT OF COMMERCE	1000049858	06/13/2023	EL/CONSERVATION - ENERGY	604-49550-450	997.95
MARLIN NEGEN	6-23-23 REBATE	06/28/2023	EL/CONSERVATION - ENERGY	604-49550-450	500.00
KIMBERLY EMERSON	6-27-23 REBATE	06/27/2023	EL/CONSERVATION - ENERGY	604-49550-450	300.00
HSI HAWKS	6-27-23 REBATE	06/27/2023	EL/CONSERVATION - ENERGY	604-49550-450	300.00
CMP - CENTRAL MUNICIPAL P	7509	06/16/2023	EL/CIP	604-49550-450	3,610.30
STEVE NERDAHL	CENTRAL AC	06/20/2023	EL/CONSERVATION - ENERGY	604-49550-450	300.00
UNITED PRAIRIE BANK	REBATE 062023 KI	06/28/2023	EL/CONSERVATION - ENERGY	604-49550-450	686.93
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	604-49550-460	401.00

Activity 49550 - Electric Total: 424,020.44

Fund 604 - ELECTRIC Total: 1,417,103.58

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 609 - LIQUOR STORE					
DGR ENGINEERING	00260907	06/20/2023	LIQUOR S/BUILDINGS	609-16200	3,319.00
TSP	0059601	06/22/2023	03201413.2000/LIQUOR S/BU	609-16200	18,900.00
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	609-20202	21,074.00
					43,293.00

Activity: 49751 - Liquor Store

ARAMARK	2560139988	06/22/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	58.63
ARAMARK	2560144808	06/28/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	66.38
AH HERMEL COMPANY	979050/979050	06/22/2023	LIQUOR S/OPERATING SUPPLI	609-49751-217	214.94
VINOPIA, INC	0330590-IN	06/06/2023	LIQUOR S/MERCHANDISE	609-49751-251	1,074.88
BREAKTHRU BEVERAGE MN	110687513	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-251	3,898.63
DOLL DISTRIBUTING, LLC	1265751	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	557.00
DOLL DISTRIBUTING, LLC	1270932	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	169.20
JOHNSON BROS.	23125111	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	101.22
JOHNSON BROS.	2315155	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,879.32
JOHNSON BROS.	2316282	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	576.00
JOHNSON BROS.	2320297	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	974.48
SOUTHERN GLAZER'S OF MN	2351278	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	5,261.95
SOUTHERN GLAZER'S OF MN	2351883	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	297.50
SOUTHERN GLAZER'S OF MN	2356658	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,840.12
BEVERAGE WHOLESALERS	276360	06/22/2023	LIQUOR S/LIQUOR	609-49751-251	1,200.00
BEVERAGE WHOLESALERS	276361	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-251	94.00
BEVERAGE WHOLESALERS	277553	06/22/2023	LIQUOR S/LIQUOR/BEER	609-49751-251	530.00
BREAKTHRU BEVERAGE MN	411067026	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-251	-413.49
PHILLIPS WINE & SPIRITS	6604845	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	3,132.51
PHILLIPS WINE & SPIRITS	6608697	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,491.24
DOLL DISTRIBUTING, LLC	1265751	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	14,846.15
DOLL DISTRIBUTING, LLC	1268189	06/22/2023	LIQUOR S/BEER/NON-ALCHOL	609-49751-252	58.80
DOLL DISTRIBUTING, LLC	1270931	06/22/2023	LIQUOR S/BEER	609-49751-252	3,704.40
DOLL DISTRIBUTING, LLC	1270932	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	4,246.25
BEVERAGE WHOLESALERS	276361	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-252	21,015.30
BEVERAGE WHOLESALERS	277552	06/22/2023	LIQUOR S/BEER/SOFT DRINKS	609-49751-252	1,027.80
BEVERAGE WHOLESALERS	277553	06/22/2023	LIQUOR S/LIQUOR/BEER	609-49751-252	7,504.99
ARTISAN BEER COMPANY	3608058	06/22/2023	LIQUOR S/BEER	609-49751-252	190.70
ARTISAN BEER COMPANY	3609452	06/22/2023	LIQUOR S/BEER	609-49751-252	134.95
VINOPIA, INC	0330590-IN	06/06/2023	LIQUOR S/MERCHANDISE	609-49751-253	180.00
JOHNSON BROS.	2315156	06/22/2023	LIQUOR S/WINE/FRIEGHT	609-49751-253	930.89
JOHNSON BROS.	2320298	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-253	984.90
SOUTHERN GLAZER'S OF MN	2351280	06/09/2023	LIQUOR S/BEER/FREIGHT	609-49751-253	644.00
SOUTHERN GLAZER'S OF MN	2356660	06/22/2023	LIQUOR S/WINE/FRIEGHT	609-49751-253	479.92
CARLOS CREEK WINERY	25180	06/28/2023	LIQUOR S/WINE	609-49751-253	294.00
PHILLIPS WINE & SPIRITS	6604846	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-253	402.10
PHILLIPS WINE & SPIRITS	6608698	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-253	720.30
VINOPIA, INC	0330590-IN	06/06/2023	LIQUOR S/MERCHANDISE	609-49751-254	120.00
BREAKTHRU BEVERAGE MN	110687513	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	197.96
JOHNSON BROS.	2320298	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-254	35.28
SOUTHERN GLAZER'S OF MN	2351279	06/09/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	27.00
BEVERAGE WHOLESALERS	277552	06/22/2023	LIQUOR S/BEER/SOFT DRINKS	609-49751-254	-30.00
ATLANTIC COCA-COLA	3994396	06/20/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	276.00
BREAKTHRU BEVERAGE MN	411067026	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	-78.29
PHILLIPS WINE & SPIRITS	6608698	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-254	347.75
AH HERMEL COMPANY	979048/979048	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	181.10
AH HERMEL COMPANY	979048/979048	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-256	315.51
HOME CITY ICE COMPANY	7023230101	06/20/2023	LIQUOR S/ICE/FREIGHT	609-49751-257	132.80
DOLL DISTRIBUTING, LLC	1265751	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	216.40
DOLL DISTRIBUTING, LLC	1268189	06/22/2023	LIQUOR S/BEER/NON-ALCHOL	609-49751-259	33.50
DOLL DISTRIBUTING, LLC	1270932	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	69.75
BEVERAGE WHOLESALERS	276361	06/22/2023	LIQUOR S/LIQUOR/BEER/NON	609-49751-259	148.90
PHILLIPS WINE & SPIRITS	6604846	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-259	80.00
DOLL DISTRIBUTING, LLC	1268182	06/22/2023	LIQUOR S/MERCHANDISE	609-49751-261	35.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	979048/979048	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-261	181.11
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	609-49751-321	131.10
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	609-49751-326	868.10
VINOCOPIA, INC	0330590-IN	06/06/2023	LIQUOR S/MERCHANDISE	609-49751-333	25.50
BREAKTHRU BEVERAGE MN	110687513	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	79.08
JOHNSON BROS.	23125111	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	2.03
JOHNSON BROS.	2315155	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	63.95
JOHNSON BROS.	2315156	06/22/2023	LIQUOR S/WINE/FRIEGHT	609-49751-333	32.48
JOHNSON BROS.	2316282	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	21.00
JOHNSON BROS.	2320297	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	20.78
JOHNSON BROS.	2320298	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-333	37.56
SOUTHERN GLAZER'S OF MN	2351278	06/09/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	92.66
SOUTHERN GLAZER'S OF MN	2351279	06/09/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-333	2.05
SOUTHERN GLAZER'S OF MN	2351280	06/09/2023	LIQUOR S/BEER/FREIGHT	609-49751-333	29.72
SOUTHERN GLAZER'S OF MN	2351883	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	10.25
SOUTHERN GLAZER'S OF MN	2356658	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	31.77
SOUTHERN GLAZER'S OF MN	2356660	06/22/2023	LIQUOR S/WINE/FRIEGHT	609-49751-333	6.49
BREAKTHRU BEVERAGE MN	411067026	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	-7.40
PHILLIPS WINE & SPIRITS	6604845	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	60.74
PHILLIPS WINE & SPIRITS	6604846	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-333	16.24
PHILLIPS WINE & SPIRITS	6608697	06/22/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	28.93
PHILLIPS WINE & SPIRITS	6608698	06/23/2023	LIQUOR S/WINE/NON-ALCHO	609-49751-333	48.72
HOME CITY ICE COMPANY	7023230101	06/20/2023	LIQUOR S/ICE/FREIGHT	609-49751-333	5.25
AH HERMEL COMPANY	979048/979048	06/23/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	8.95
COTTONWOOD CO AGRICULT	121	06/28/2023	LIQUOR S/ADVERTISING	609-49751-340	750.00
KDOM RADIO	5-31-2023	06/09/2023	LIQUOR S/ADVERTISING	609-49751-340	701.76
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	609-49751-381	973.69
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	609-49751-382	20.74
HOMETOWN SANITATION SER	0000513541	06/15/2023	LIQUOR S/REFUSE DISPOSAL	609-49751-384	183.99
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	609-49751-385	41.13
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	609-49751-460	7.00
Activity 49751 - Liquor Store Total:					90,953.99
Fund 609 - LIQUOR STORE Total:					134,246.99

Fund: 614 - TELECOM

Activity: 49870 - Telecom

CITY LAUNDERING CO.	1899237	06/15/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
LOCATORS & SUPPLIES, INC	0307500-IN	06/15/2023	TELECOM/UTILITY SYSTEM	614-49870-227	4,834.30
AMAZON CAPITAL SERVICES, I	1WKL-PHNP-MYKM	06/15/2023	TELECOM/UTILITY SYSTEM	614-49870-227	429.99
AMAZON CAPITAL SERVICES, I	1KV4-6D1M-N6HF	06/15/2023	TELECOM/SMALL TOOLS	614-49870-241	168.18
MN DEPT OF COMMERCE	1000049591	06/08/2023	TELECOM/LEGAL FEES	614-49870-304	415.20
INTERSTATE TRS FUND	82580760066-0623	06/26/2023	514b OBLIGATION INTERSTAT	614-49870-304	104.16
INTERSTATE TRS FUND	82580760066-0623	06/26/2023	514a OBLIGATION TOTAL 499	614-49870-304	257.79
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	614-49870-321	271.71
GOPHER STATE ONE CALL	3050845	06/20/2023	LOCATES	614-49870-321	27.67
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	POSTAGE	614-49870-322	243.96
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	614-49870-326	1,753.54
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	614-49870-326	936.26
INNOVATIVE SYSTEMS LLC	INV-10895	06/27/2023	BILLING SYSTEM SOFTWARE/	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	PROCESSING	614-49870-326	162.40
NEUSTAR, INC.	L-0000043147	06/15/2023	TELECOM/DATA PROCESSING	614-49870-326	7.50
INNOVATIVE SYSTEMS LLC	INV-11013	06/27/2023	INSERTS	614-49870-350	31.50
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	614-49870-381	3,075.83
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	614-49870-382	20.46
HOMETOWN SANITATION SER	0000513544	06/15/2023	TELECOM/REFUSE DISPOSAL	614-49870-384	99.99
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	614-49870-385	40.31
CENTURY LINK	7242105D-D-23168	06/27/2023	CABS	614-49870-441	38.90
CONSOLIDATED COMMUNICA	06-01-23	06/15/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	1,443.00
AZAR COMPUTER SOFTWARE	142426	06/15/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	2,145.00
AMAZON CAPITAL SERVICES, I	1PTC-DTF1-N7DG	06/15/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	485.79
BIG TEN NETWORK, LLC	217214	06/16/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	1,377.10

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
FOX TELEVISION STATIONS, LL	217215	06/16/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	246.79
FOX TELEVISION STATIONS, LL	217216	06/16/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	3,068.20
NEXSTAR BROADCASTING GR	509147	06/16/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	222.45
BALLY SPORTS NORTH	V16395	06/16/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	6,744.86
UNIVERSAL SERVICE ADMIN C	UBD10001372568	06/26/2023	499A CONTRIBUTION	614-49870-443	1,843.50
CONSOLIDATED CALL CENTER	23247	06/08/2023	TELECOM/SWITCH FEES	614-49870-445	121.64
1623 FARNAM LLC	00007967	06/08/2023	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
SWWC - SOUTHWEST WEST C	72361	06/08/2023	TELECOM/ON CALL SUPPORT	614-49870-448	950.00
JORDAN BUSSA	JAN 23 - JUNE 23	06/28/2023	ON CALL DATA	614-49870-448	261.00
ONVOY, LLC dba INTELIGENT	332755	06/08/2023	TELECOM/CALL COMPLETION	614-49870-451	3,335.80
ONVOY, LLC dba INTELIGENT	334061	06/08/2023	TELECOM/CALL COMPLETION	614-49870-451	158.31
CENTURY LINK	JUNE 16, 2023	06/27/2023	SERVICE 831-1075 104	614-49870-451	89.44
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	614-49870-460	475.00
Activity 49870 - Telecom Total:					37,143.91
Fund 614 - TELECOM Total:					37,143.91

Fund: 615 - ARENA

Activity: 49850 - Arena

ARAMARK	2560142424	06/28/2023	ARENA/CLEANING/SUPPLIES	615-49850-211	49.65
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	615-49850-321	125.48
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	615-49850-326	433.00
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	615-49850-381	2,046.92
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	615-49850-382	40.30
HOMETOWN SANITATION SER	0000513545	06/15/2023	ARENA/REFUSE DISPOSAL	615-49850-384	169.99
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	615-49850-385	85.40
Activity 49850 - Arena Total:					2,950.74
Fund 615 - ARENA Total:					2,950.74

Fund: 617 - M/P CENTER

MN REVENUE	MAY 2023	06/16/2023	SALES TAX	617-20202	217.60
LS2 GROUP	EVENT 8-9-23	06/28/2023	REFUND ON EVENT WINDOM	617-20210	336.66
					554.26

Activity: 49860 - M/P Center

ARAMARK	2560144799	06/28/2023	WCC/CLEANING/SUPPLIES	617-49860-211	174.40
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	617-49860-321	58.95
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	617-49860-326	403.33
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	617-49860-381	1,327.57
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	617-49860-382	52.71
HOMETOWN SANITATION SER	0000513546	06/15/2023	WCC/REFUSE DISPOSAL	617-49860-384	157.99
ELECTRIC FUND	20230531	06/09/2023	MONTHLY UTILITY	617-49860-385	118.53
TOWN 'N COUNTRY	11529	06/20/2023	WCC/MAINTENANCE - OFFICE	617-49860-404	180.00
TOWN 'N COUNTRY	11559	06/20/2023	WCC/MAINTENANCE - OFFICE	617-49860-404	239.98
SIMPLY GRANDE	6-7-23	06/15/2023	WCC/PIANO TOUCH UP	617-49860-404	60.00
MN REVENUE	MAY 2023	06/16/2023	SALES TAX	617-49860-460	468.40
Activity 49860 - M/P Center Total:					3,241.86
Fund 617 - M/P CENTER Total:					3,796.12

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002295	06/30/2023	Federal Tax Withholding	700-21701	10,724.96
MN Department of Revenue -	INV0002296	06/30/2023	State Withholding	700-21702	5,593.53
Internal Revenue Service-Payr	INV0002295	06/30/2023	Social Security	700-21703	15,136.28
MN Pera	INV0002293	06/30/2023	PERA	700-21704	14,964.29
MN Pera	INV0002293	06/30/2023	PERA	700-21704	748.26
MN Pera	INV0002293	06/30/2023	PERA	700-21704	7,870.90
MN State Deferred	INV0002294	06/30/2023	Deferred Roth	700-21705	1,652.00
MN State Deferred	INV0002294	06/30/2023	Deferred Compensation	700-21705	5,299.66
LOCAL UNION #949	JUNE 2023	06/20/2023	UNION DUES	700-21707	1,640.74
LAW ENFORCEMENT LABOR S	JUNE 2023	06/16/2023	POLICE UNION DUES	700-217 08	405.00
Internal Revenue Service-Payr	INV0002295	06/30/2023	Medicare Withholding	700-217 11	4,273.04
WEX Health Inc	6-16-2023	06/16/2023	FLEX SPENDING	700-217 12	155.77
WEX Health Inc	6-21-2023	06/21/2023	FLEX SPENDING	700-217 12	128.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WEX Health Inc	6-22-2023	06/28/2023	FLEX SPENDING	700-21712	999.00
WEX Health Inc	6-28-2023	06/28/2023	FLEX SPENDING	700-21712	560.00
AFLAC	173314	06/20/2023	JUNE 2023 INSURANCE	700-21715	263.93
AFLAC	173314	06/20/2023	JUNE 2023 INSURANCE	700-21716	757.40
MN BENEFIT ASSOCIATION	2023-0207887	06/16/2023	INSURANCE	700-21717	5.84
MN BENEFIT ASSOCIATION	2023-0207887	06/16/2023	INSURANCE	700-21719	537.09
WEX Health Inc	INV0002292	06/30/2023	HSA Employee Contribution	700-21723	773.46
					72,489.15
Fund 700 - PAYROLL Total:					72,489.15
Grand Total:					1,798,612.22

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	50,075.22
211 - LIBRARY	611.57
225 - AIRPORT	2,240.40
230 - POOL	3,176.24
235 - AMBULANCE	1,924.04
250 - EDA GENERAL	118.35
254 - NORTH IND PARK	147.19
277 - TIF 1-22 CEMSTONE	30,189.62
401 - GENERAL CAPITAL PROJECTS	1,164.00
601 - WATER	20,681.62
602 - SEWER	20,553.48
604 - ELECTRIC	1,417,103.58
609 - LIQUOR STORE	134,246.99
614 - TELECOM	37,143.91
615 - ARENA	2,950.74
617 - M/P CENTER	3,796.12
700 - PAYROLL	72,489.15
Grand Total:	1,798,612.22

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	305.76
100-20202	Sales Tax Payable	23,234.07
100-34781	Recreation Fees Non Tax	144.00
100-41110-326	Data Processing	24.16
100-41110-491	Payments to Other Orga	3,862.66
100-41310-200	Office Supplies	66.54
100-41310-217	Other Operating Supplie	129.25
100-41310-321	Telephone	69.81
100-41310-326	Data Processing	309.51
100-41310-331	Travel Expense	401.04
100-41310-334	Meals/Lodging	432.01
100-41910-200	Office Supplies	11.79
100-41910-321	Telephone	57.42
100-41910-350	Printing & Design	72.00
100-41940-381	Electric Utility	358.86
100-41940-382	Water Utility	88.57
100-41940-384	Refuse Disposal	108.99
100-41940-385	Sewer Utility	172.40
100-42120-200	Office Supplies	27.99
100-42120-218	Uniforms	592.40
100-42120-321	Telephone	36.34
100-42120-323	Radio Units	33.50
100-42120-326	Data Processing	398.00
100-42120-334	Meals/Lodging	165.66
100-42120-364	Insurance - Worker's Co	1,000.00
100-42120-405	Repairs & Maint - Vehicl	123.41
100-42120-419	Vehicle Lease	1,741.21
100-42220-200	Office Supplies	65.00
100-42220-211	Cleaning Supplies	48.48
100-42220-321	Telephone	42.35
100-42220-381	Electric Utility	324.60
100-42220-382	Water Utility	23.09
100-42220-384	Refuse Disposal	43.50
100-42220-385	Sewer Utility	46.48
100-42220-405	Repairs & Maint - Vehicl	6,174.19
100-42500-381	Electric Utility	32.20

Account Summary

Account Number	Account Name	Payment Amount
100-43100-217	Other Operating Supplie	70.00
100-43100-218	Uniforms	306.65
100-43100-321	Telephone	45.82
100-43100-381	Electric Utility	1,522.30
100-43100-382	Water Utility	19.37
100-43100-385	Sewer Utility	40.83
100-43100-404	Repairs & Maint - M&E	174.28
100-43210-384	Refuse Disposal	322.75
100-45120-215	Materials & Equipment	24.92
100-45120-217	Other Operating Supplie	2,607.50
100-45120-340	Advertising & Promotion	275.00
100-45202-216	Chemicals and Chemical	1,024.00
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	737.42
100-45202-382	Water Utility	1,118.97
100-45202-384	Refuse Disposal	335.80
100-45202-385	Sewer Utility	237.63
100-45202-404	Repairs & Maint - M&E	30.00
100-45202-406	Repairs & Maint - Groun	148.07
211-45501-200	Office Supplies	26.80
211-45501-321	Telephone	164.41
211-45501-326	Data Processing	70.00
211-45501-350	Printing & Design	50.00
211-45501-381	Electric Utility	139.97
211-45501-382	Water Utility	20.49
211-45501-385	Sewer Utility	44.40
211-45501-402	Repairs & Maint - Struct	61.50
211-45501-435	Books and Pamphlets	34.00
225-45127-321	Telephone	27.13
225-45127-381	Electric Utility	545.27
225-45127-404	Repairs & Maint - M&E	1,668.00
230-45124-211	Cleaning Supplies	453.67
230-45124-217	Other Operating Supplie	133.33
230-45124-260	Concessions	666.69
230-45124-340	Advertising & Promotion	275.00
230-45124-381	Electric Utility	35.00
230-45124-404	Repairs & Maint - M&E	1,612.55
235-42153-217	Other Operating Supplie	48.47
235-42153-261	Other Merchandise-Med	861.73
235-42153-321	Telephone	28.23
235-42153-334	Meals/Lodging	239.05
235-42153-381	Electric Utility	216.40
235-42153-382	Water Utility	15.40
235-42153-384	Refuse Disposal	43.49
235-42153-385	Sewer Utility	30.98
235-42153-404	Repairs & Maint - M&E	420.00
235-42153-405	Repairs & Maint - Vehicl	20.29
250-46520-200	Office Supplies	11.79
250-46520-321	Telephone	57.42
250-46520-381	Electric Utility	49.14
254-46520-381	Electric Utility	147.19
277-46530-482	TIF Payments	30,189.62
401-49950-503	Capital Outlay - Streets	1,164.00
601-49400-216	Chemicals and Chemical	11,010.56
601-49400-321	Telephone	78.22
601-49400-322	Postage	243.96
601-49400-326	Data Processing	1,626.67
601-49400-340	Advertising & Promotion	84.00

Account Summary

Account Number	Account Name	Payment Amount
601-49400-350	Printing & Design	346.00
601-49400-381	Electric Utility	4,425.15
601-49400-382	Water Utility	18.56
601-49400-385	Sewer Utility	38.26
601-49400-386	Landfill	2,148.97
601-49400-408	Repairs & Maint - Distrib	661.27
602-49450-216	Chemicals and Chemical	2,116.73
602-49450-310	Lab Testing	2,798.06
602-49450-321	Telephone	201.38
602-49450-322	Postage	243.94
602-49450-326	Data Processing	1,626.67
602-49450-350	Printing & Design	31.50
602-49450-381	Electric Utility	12,691.33
602-49450-382	Water Utility	79.89
602-49450-384	Refuse Disposal	113.98
602-49450-408	Repairs & Maint - Distrib	650.00
604-10400	Investments - Current	987,830.00
604-14200	Inventory	1,703.08
604-20202	Sales Tax Payable	1,187.93
604-22000	Prepayments	2,053.03
604-36210	Interest Earnings	309.10
604-49550-150	Capitalized Labor	6,333.00
604-49550-211	Cleaning Supplies	34.87
604-49550-263	Merchandise for Resale -	405,697.80
604-49550-321	Telephone	105.64
604-49550-322	Postage	243.96
604-49550-326	Data Processing	2,954.37
604-49550-331	Travel Expense	85.81
604-49550-350	Printing & Design	31.50
604-49550-381	Electric Utility	82.44
604-49550-382	Water Utility	21.38
604-49550-384	Refuse Disposal	111.98
604-49550-385	Sewer Utility	43.06
604-49550-405	Repairs & Maint - Vehicl	39.67
604-49550-408	Repairs & Maint - Distrib	741.70
604-49550-433	Dues & Subscriptions	397.08
604-49550-450	Conservation	6,695.18
604-49550-460	Miscellaneous Taxes	401.00
609-16200	Buildings	22,219.00
609-20202	Sales Tax Payable	21,074.00
609-49751-211	Cleaning Supplies	125.01
609-49751-217	Other Operating Supplie	214.94
609-49751-251	Liquor	26,664.56
609-49751-252	Beer	52,729.34
609-49751-253	Wine	4,636.11
609-49751-254	Soft Drinks & Mix	1,076.80
609-49751-256	Tobacco Products	315.51
609-49751-257	Ice	132.80
609-49751-259	Non- Acoholic	548.55
609-49751-261	Other Merchandise	216.11
609-49751-321	Telephone	131.10
609-49751-326	Data Processing	868.10
609-49751-333	Freight and Express	616.75
609-49751-340	Advertising & Promotion	1,451.76
609-49751-381	Electric Utility	973.69
609-49751-382	Water Utility	20.74
609-49751-384	Refuse Disposal	183.99
609-49751-385	Sewer Utility	41.13

Account Summary

Account Number	Account Name	Payment Amount
609-49751-460	Miscellaneous Taxes	7.00
614-49870-211	Cleaning Supplies	21.38
614-49870-227	Utility System Maint Sup	5,264.29
614-49870-241	Small Tools	168.18
614-49870-304	Legal Fees	777.15
614-49870-321	Telephone	299.38
614-49870-322	Postage	243.96
614-49870-326	Data Processing	3,894.70
614-49870-350	Printing & Design	31.50
614-49870-381	Electric Utility	3,075.83
614-49870-382	Water Utility	20.46
614-49870-384	Refuse Disposal	99.99
614-49870-385	Sewer Utility	40.31
614-49870-441	Transmission Fees	38.90
614-49870-442	Subscriber Fees	15,733.19
614-49870-443	Intergovernmental Fees	1,843.50
614-49870-445	Switch Fees	121.64
614-49870-447	Internet Expense	200.00
614-49870-448	On-Call Support	1,211.00
614-49870-451	Call Completion	3,583.55
614-49870-460	Miscellaneous Taxes	475.00
615-49850-211	Cleaning Supplies	49.65
615-49850-321	Telephone	125.48
615-49850-326	Data Processing	433.00
615-49850-381	Electric Utility	2,046.92
615-49850-382	Water Utility	40.30
615-49850-384	Refuse Disposal	169.99
615-49850-385	Sewer Utility	85.40
617-20202	Sales Tax Payable	217.60
617-20210	Accrued Expense	336.66
617-49860-211	Cleaning Supplies	174.40
617-49860-321	Telephone	58.95
617-49860-326	Data Processing	403.33
617-49860-381	Electric Utility	1,327.57
617-49860-382	Water Utility	52.71
617-49860-384	Refuse Disposal	157.99
617-49860-385	Sewer Utility	118.53
617-49860-404	Repairs & Maint - M&E	479.98
617-49860-460	Miscellaneous Taxes	468.40
700-21701	Federal Withholding	10,724.96
700-21702	State Withholding	5,593.53
700-21703	FICA Tax Withholding	15,136.28
700-21704	PERA Contributions	23,583.45
700-21705	Retirement	6,951.66
700-21707	Union Dues	1,640.74
700-21708	PD Union Dues	405.00
700-21711	Medicare Tax Withholdi	4,273.04
700-21712	Flex Account	1,842.77
700-21715	Individual Insurance-Afla	263.93
700-21716	Individual Insurance-Afla	757.40
700-21717	Individual Insurance-MB	5.84
700-21719	Individual Insurance-MB	537.09
700-21723	HSA Employee Contribu	773.46
Grand Total:		1,798,612.22

Project Account Summary

Project Account Key
 None

Payment Amount
 1,798,612.22

✓
 CAW
 6/29/23

Project Account Summary

Project Account Key
None

Payment Amount

Grand Total:

1,798,612.22



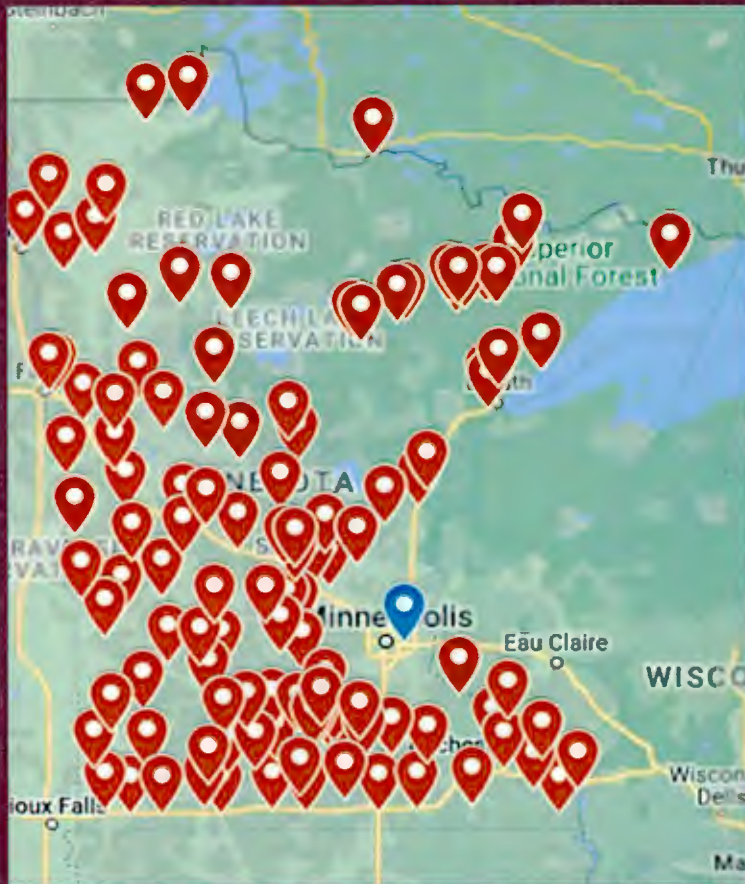
DEDICATED TO A STRONG GREATER MINNESOTA

2023 City Visit

CITY

LOBBYIST





CGMC – Over 100 cities across the state working together

- Local Government Aid/Property Taxes
- Environment and Energy
- Economic Development
- Transportation
- Annexation and Land Use
- Labor and Employment

CGMC 2023 top legislative priorities

- \$150 million LGA increase, formula update, and inflation/population adjustment
- Bonding bill
 - Public Facilities Authority funds
 - Greater Minnesota Child Care Facilities grants
 - Business Development Public Infrastructure grants
 - Infrastructure projects across Greater MN
- Lead line inventory and replacement
- Permanent and ongoing funding for city streets of all sizes
- Corridors of Commerce reforms and funding
- Child Care Economic Development grants & community support programs
- Greater MN Workforce Housing Development Fund

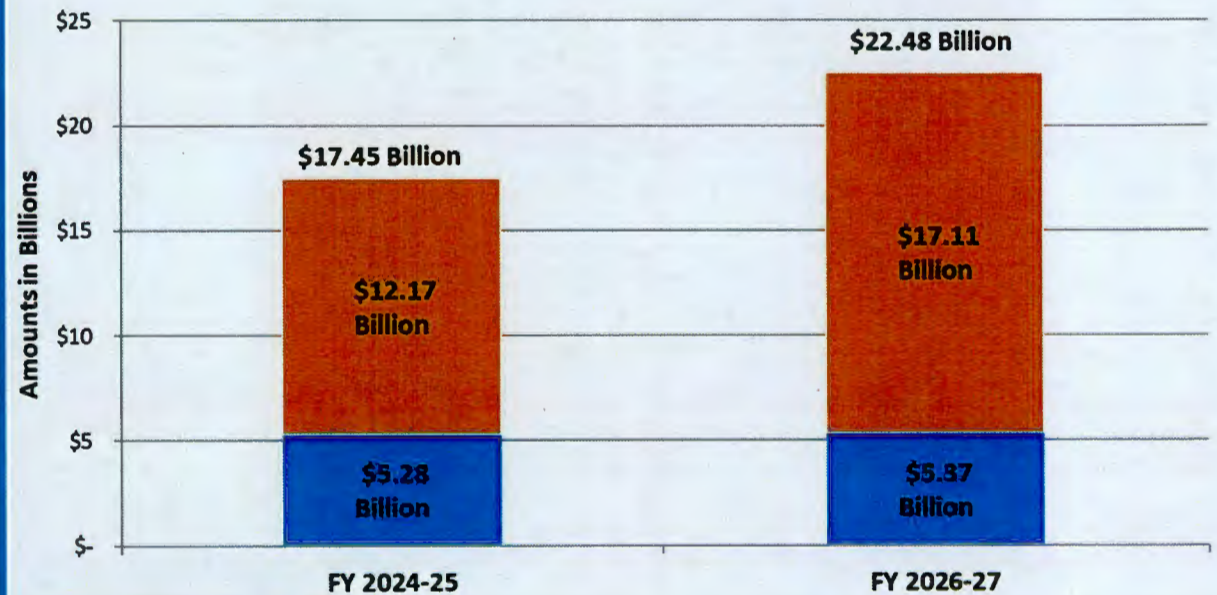


2023 LEGISLATIVE SESSION: THE BIG PICTURE



Budget forecasts show historic surplus

FY 2024-25 and FY 2026-27 Budget Surplus
Based on February 2023 Forecast



■ One-Time
■ Ongoing

... but DFL trifecta poses some unique challenges

Volume and speed of legislation

DFL majorities dominated by metro-area members

No backstop for potentially harmful proposals



Local Government Aid

Refresh: CGMC's LGA ask

Increase appropriation by at least \$150 million

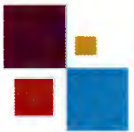
Update LGA formula to ensure maximum impact for
Greater Minnesota cites

Add inflation and population growth adjustment

LGA faced stiff competition with DFL priorities in tax proposals



- Joint \$3 billion tax target was small for DFL agenda
- LGA boost contended with:
 - Child & dependent tax credits
 - Walz checks
 - Public safety aid
 - Housing aid



Governor Walz's LGA proposal

- Governor Walz proposed \$30 million LGA appropriation increase in initial budget
 - Proposal includes formula updates
- CGMC responds; releases statement decrying Walz's proposal as "disappointing" and "inadequate"
- Governor increases proposal to \$40 million in supplemental budget



Advocacy in action

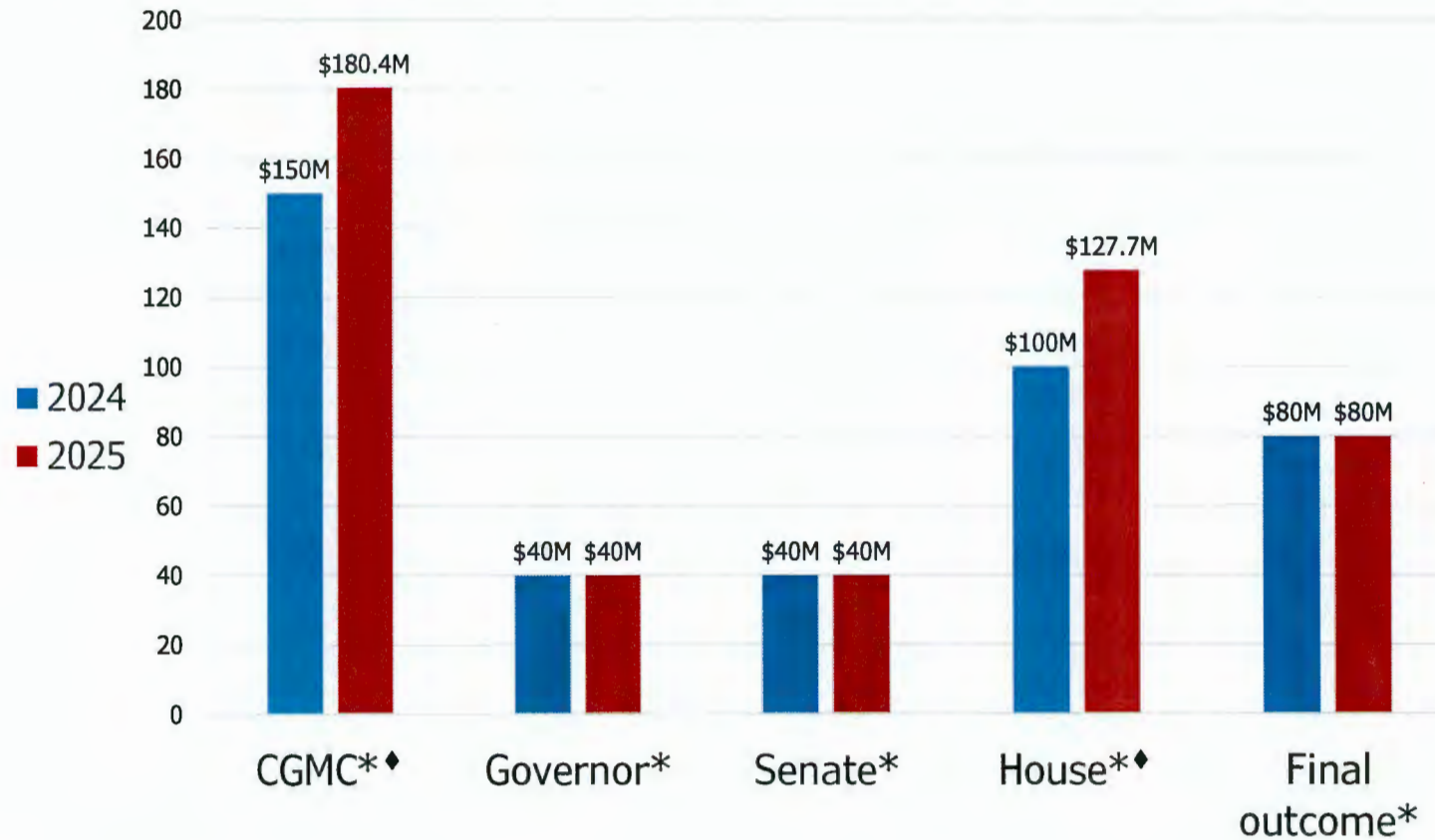


Virginia Mayor Larry Cuffe Jr. testifies alongside HF 1377 bill author Rep. Dave Lislegard in the House Property Tax Division



St. Joseph Mayor Rick Schultz testifies alongside SF 1828 bill author State Senator Matt Klein in the Senate Tax Committee

Proposed LGA increases (millions)



* Includes updated formula

♦ Includes inflation/population adjustment



Bonding

Bonding bill takes winding road



CGMC Executive Director Bradley Peterson speaks at a March 16th press conference with bill author Sen. Pappas (DFL-St. Paul) and LiUNA representatives

- No 2022 bonding bill
- Bonding bills require a 60% majority vote in each chamber
 - Passed House with GOP support
 - Failed in Senate 34-33
- GOP doubled down on strategy refusing to vote for bonding bill without “meaningful” tax relief, aid for nursing homes
- Mid-session negotiations failed to reach an agreement
- DFL threatened to pass \$1.3 billion all-cash infrastructure bill without GOP support

CGMC priorities took a hit in proposed all-cash infrastructure package

	BONDING	CASH
PFA	\$208.2 million	\$86 million
BDPI	\$10 million	\$4.95 million
Greater MN Housing Infrastructure	\$3 million	\$0
Greater MN Child Care Facilities	\$900 thousand	\$0
Local roads & bridges	\$152 million	\$45 million

Total difference: \$238.15 million

Regional funding distribution in cash bill (percent)

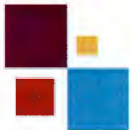
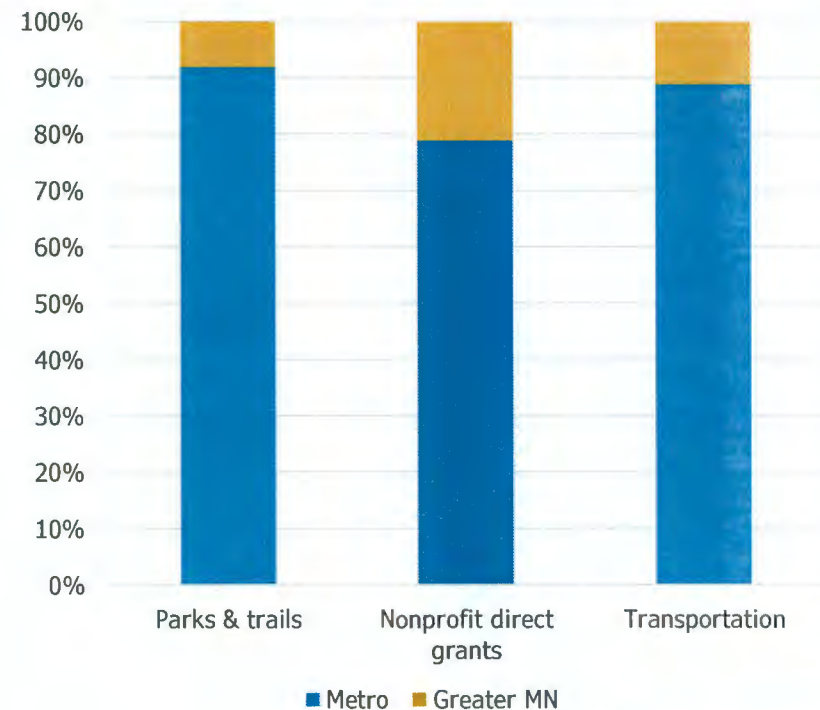


Table 5: 11.9 Additional members of the *Spiraea* Clade

We conclude that the *Stoics* and *Aristotle* are concerned with a single, or at least a few, basic issues with regard to the fallacy of affirming the consequent. The fallacy, in the process, then, is not a "new and novel" creation. It appears that the basic structure of a proper definition is a problem for the classical tradition, and that various "new" theories of the fallacy are in fact attempts to deal with the problem of the definition of the fallacy. The fallacy of affirming the consequent is a fallacy of the second order, and the fallacy of affirming the consequent is a fallacy of the second order.

The government is currently working to ensure that the public has access to the information it needs to make informed decisions about its health and safety. This includes providing timely and accurate information about the risks of the virus and the effectiveness of different interventions. The government is also working to ensure that the public has access to the resources it needs to protect itself, such as masks and hand sanitizer. Finally, the government is working to ensure that the public has access to the healthcare services it needs to treat the virus. This includes ensuring that there are enough healthcare workers and facilities to treat the virus, and that the public has access to the resources it needs to pay for healthcare.

Then, we have seen music as a kind of language difference, on

B. In

Environ Monit Assess (2008) 142:111–120
 DOI 10.1007/s10661-008-9400-2

"Legislating is a set of choices. You can either choose to continue wandering down a seemingly futile path of trying to extract concessions from the Majority... or you can choose to provide your constituents with the benefits they deserve... It is undeniable that the outcome of a bonding bill, good or bad, is in your hands. Please choose wisely."



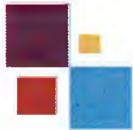
CGMC lobbyist Erik Simonson speaks with Senate Minority Leader Mark Johnson (R-East Grand Forks) hours before bonding bill agreement announced



Session ends with largest infrastructure package in Minnesota history

- DFL agreed to \$300 million in nursing home aid
- GOP agreed to traditional bonding bill and cash infrastructure bill
 - \$1.5 billion bonding bill
 - \$1.1 billion cash bill
- These three bills are passed in the final hours of session

	FINAL OUTCOME
PFA	\$208.2 million
BDPI	\$10 million
Greater MN Housing Infrastructure	\$3 million
Greater MN Child Care Facilities	\$900 thousand
Local roads and bridges	\$152 million



Why did the bonding bill finally come together?

Public pressure from the CGMC and other stakeholders

Local pressure from city officials and constituents

Time since last bonding bill in 2020

Credible threat of bad alternative (cash bill)

Legislators willing to compromise





Environment

Bipartisan support pushes \$240 million for lead pipes across finish line



CGMC Executive Director Bradley Peterson speaks at a press conference with Governor Walz, Lt. Governor Flanagan, House bill author Sydney Jordan (DFL- Minneapolis), St. Paul Regional Water Services, LiUNA!, and others in support of funding to inventory & replace lead service lines across the state

- No safe amount of lead in drinking water
- All cities must map lead pipes by October 2024
- \$240 million serves as a “down payment” to help cities begin the process of lead line inventory and replacement
 - All cities will be eligible
 - Homeowner side will be covered
 - MDH will administer mapping, PFA to administer replacement

Historic investments in water infrastructure and programs



- Last-minute bonding agreement:
 - \$80M for Point Source Implementation Grants
 - \$87M for Water Infrastructure Fund
 - \$41M for federal fund matching
 - \$262M for local Greater MN projects
- Clean Water Legacy
 - \$16.2 million for Point Source Implementation Grants
 - \$1.3 million for chloride reduction
- MPCA water quality programs funding for this biennium, but nothing ongoing

CGMC played defense, protected Greater MN from harmful environmental proposals

- CGMC blocked numerous attempts to change Public Facilities Authority funding to benefit metro area
- CGMC worked to narrow scope of permit changes that would have hampered growth and economic development
- Little consideration as to how new changes could affect Greater MN



LOOKING AHEAD:

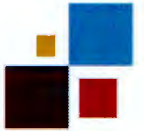
With DFL control of House & Senate, we anticipate continued and expansive environmental legislation





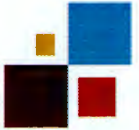
Looking Ahead

2024 Legislative Session



- Traditional year for a bonding bill
- Constitutional amendments?
- Surplus spending?
- Fix-it items from 2023 session
- Policy, policy, policy!
- Fun starts – February 12, 2024
- Election
 - President
 - US House
 - Klobuchar Senate seat
 - MN House

CGMC Upcoming Events



CGMC Summer Conference – July 26-28, Thief River Falls

- Register now!

CGMC Fall Conference – November 15-17, Willmar

Reach out to Emma Nelson at ennelson@flaherty-hood.com with any questions about CGMC events!

Questions?



ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: CITY COUNCIL
FROM: ANDY SPIELMAN, BUILDING & ZONING OFFICIAL
CC MEETING DATE: JULY 5, 2023
RE: ORDINANCE NO. 196, 2ND SERIES – REVISIONS TO LAND USAGE CODE
DEPT: BUILDING & ZONING
CONTACT: ANDY SPIELMAN (andrew.spielman@windommn.com) (507-832-8660)

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action regarding a proposed new ordinance:

1. Review and approve the first reading of **Ordinance No. 196, 2nd Series** which includes proposed revisions to Chapters 150, 151, and 152 of the City Code.
-

Issue Summary/Background

Chapter 151 of the City Code provides regulations concerning subdivision of property within the City of Windom. This Chapter was last amended in 2005. Chapter 152 of the City Code provides regulations concerning zoning and land usage. The majority of the sections in this Chapter were adopted in 2003. City Staff and the Planning Commission saw a need to review these chapters to verify that they are applicable to current land usage and in compliance with Minnesota Statutes.

It was deemed advisable to retain an independent consultant, who had worked with other communities, to perform a review of the existing chapters and submit recommendations for revisions. The City Council approved a budget for the code review; and on recommendation by the Planning Commission, retained land consultants from Bolton & Menk to assist with this review process which began in 2021.

Proposed revisions were reviewed by Staff and presented to the Planning Commission for review. Throughout the last two years, the Planning Commission has spent many hours reviewing these chapters and proposed revisions and met with the consultants at least five times to discuss proposed revisions. At the Commission's May 9th Meeting, the Commissioners approved a recommendation that the City Council hold a public hearing on the proposed amendments to these chapters of City Code. A public hearing notice was published in the Citizen. Advertisements/announcements concerning the availability of the proposed revisions for public review and the public hearing date and time were published in the Citizen, aired on KDOM Radio, and posted on the City Hall bulletin board. Copies of the proposed revisions were made available for public review at the City Hall and Library.

On June 6th, the City Council held the public hearing on the proposed revisions to these chapters. Subsequently, the comments from that meeting, together with additional Staff recommendations, were presented to the Planning Commission for review at a meeting on June 27th. By consensus on June 27th, the Planning Commission recommended that the City Council hold the required two readings of a new ordinance to incorporate the proposed amendments to Chapters 150, 151, and 152 of the City Code.

The proposed revisions have been reviewed and approved by the City Attorney.

Attached is a Memo outlining the additional revisions presented to and approved by the Planning Commission on June 27th.

Attached is Ordinance No. 196, 2nd Series setting forth proposed amendments to Chapters 150, 151, and 152 of the City Code. Also included is a link to these Chapters which is titled "Attachment to Ordinance No. 196, 2nd Series, Amendments to Windom City Code Chapters 150, 151, and 152".

NOTE: The proposed revisions presented to the City Council for the June 6th Meeting have been incorporated into the Attachment and the highlighting for those revisions has been removed from the copy. The current highlighting in the Attachment includes the additional revisions to these Chapters approved by the Planning Commission on June 27th.

Fiscal Impact

There should be no fiscal impact to the City.

Attachments

1. Memo outlining additional proposed revisions to Chapters 150, 151, and 152;
2. Ordinance No. 196, 2nd Series;
3. Link to "Attachment to Ordinance No. 196, 2nd Series, Amendments to Windom City Code Chapters 150, 151, and 152".



MEMO

RE: FINAL REVISIONS – CITY CODE CHAPTERS 150, 151 & 152 – JUNE 28, 2023

NOTE: The proposed deletions are highlighted in yellow and the proposed revised language and additions are shown in red type. The Page Nos. shown should correspond to the location of the specific page when scrolling through the “Attachment”.

Following the Public Hearing at the June 6th City Council Meeting and further review of the existing Code, the following proposed revisions were approved, by consensus, by the Planning Commission on June 27, 2023:

1. Section 151.07 – **Page 11** - Add definition for “Open Space”.

Comment: Previously there was no definition for “Open Space” in Chapter 151.

2. Section 152.002 – **Page 39** - Added words “DRIVE-THRU” to definition for “DRIVE-UP ESTABLISHMENT”.

Comment: “Drive-thru” is mentioned in several places, but there was no definition for the phrase.

3. Section 152.037 – **Page 55** - Added “Bed and Breakfast Facilities” and “Public Utility Building” as conditional uses in A-O District.

Comments: Pursuant to City Code, Bed and Breakfast Facilities are allowed in all residential districts. Single-family homes are permitted uses in the A-O District. “Public Utility Buildings” are allowed as a permitted or conditional use in almost every other zoning district.

4. Section 152.051 – **Page 56** - Deleted “Manufactured Housing per Section 152.365” as a permitted use in R-1 District.

Comment: This section refers to manufactured homes bearing the HUD certification seal which would simply be “mobile homes”. Modular homes and pre-fab homes would be allowed in R-1 as single-family homes.

5. Section 152.052 – **Page 57** - Added “Bed and Breakfast Facilities” as a conditional use in R-1 District.

Comment: Pursuant to City Code, Bed and Breakfast Facilities are allowed in all residential districts.

6. Section 152.067 – **Page 59** - Added reference to “open space requirements for multiple-family dwellings” and “Bed and Breakfast Facilities” in Conditional Uses Section for R-2 District.

Comments: Open space requirements for a multiple-family dwelling are listed in the R-3 District and should be referenced in all other districts which allow multiple-family dwellings as a permitted or conditional use. Pursuant to City Code, Bed and Breakfast Facilities are allowed in all residential districts.

7. Section 152.082 – **Page 61** - Added “Bed and Breakfast Facilities” as a conditional use in R-3 District.

Comments: Pursuant to City Code, Bed and Breakfast Facilities are allowed in all residential districts.

8. Section 152.096 – **Page 62** - Added the words “Accessory Structures per §§ 152.325 through 152.330” under permitted uses in B-1 District.

Comments: Single-family homes are permitted uses in the B-1 District. The Planning Commission recommended adding the same provisions regarding accessory structures that apply in residential districts.

9. Section 152.097 – Page 63 - Added reference to “open space requirements for multiple-family dwellings” and “Governmental Buildings” in Conditional Uses Section for B-1 District.

Comments: Open space requirements for a multiple-family dwelling are listed in the R-3 District and should be referenced in all other districts which allow multiple-family dwellings as a permitted or conditional use. “Governmental Buildings” are allowed as a permitted or conditional use in almost every other zoning district.

10. Section 152.111 – Page 64 - Added “Hospitals and Clinics for Humans” and “Animal Clinics” as permitted uses in B-2 District.

Comments: There are already these types of clinics either in the B-2 District or potentially to be included in the B-2 District. However, these uses had not been listed in this District previously.

11. Section 152.112 – Page 65 - Changed “Light Manufacturing” to “Light Industrial” in B-2 District to match other wording in Code.

Comment: These type of activity is listed elsewhere in Code as “light industrial”.

12. Section 152.131 – Page 67 - Added “Private, Public and Parochial Schools” as permitted uses in the B-3 District.

Comment: Trade and vocational schools are already listed as a permitted use in this District. The BARC Building is also located in this District.

13. Section 152.132 – Page 67 - Added reference to “open space requirements for multiple-family dwellings” in B-3 District.

Open space requirements for a multiple-family dwelling are listed in the R-3 District and should be referenced in all other districts which allow multiple-family dwellings as a permitted or conditional use.

14. Section 152.193(H) in PUD Section – Page 81 - Corrected reference regarding fencing sections of the Code.

Comment: This Subsection is included in a new Section on Mixed Use PUDs. The reference to the Code Sections concerning “fencing” needed to be corrected.

15. Section 152.267 – Pages 124-125 - Added new Section entitled “Open Space Requirements for Multiple-Family Dwellings” in the “Specific Regulations” Section of Code. This is the language used in the R-3 District in Section 152.084. Then renumbered prior sections under “Specific Regulations”.

Comments: Open space requirements for a multiple-family dwelling are listed in the R-3 District and should be referenced in all other districts which allow multiple-family dwellings as a permitted or conditional use. The “Specific Regulations” Section sets forth requirements that apply to multiple zoning districts and it’s appropriate to include these provisions in this Section.

16. Section 152.366 – Page 140 - Corrected Minnesota Statute citation.

Comment: The Minnesota Statute concerning manufactured home parks was incorrectly cited in current Code.

ORDINANCE NO. 196, 2ND SERIES

AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING SPECIFIC SECTIONS IN CITY CODE CHAPTER 150, ENTITLED "BUILDING REGULATIONS; CONSTRUCTION"; CITY CODE CHAPTER 151, ENTITLED "SUBDIVISIONS"; AND CITY CODE CHAPTER 152, ENTITLED "ZONING".

THE CITY COUNCIL OF THE CITY OF WINDOM ORDAINS:

WHEREAS, land usage in the City of Windom is governed by City Code Sections 150, 151, 152, and 153 ("Floodplain Management"); and

WHEREAS, Sections in Chapter 150 of the Windom City Code, entitled "Building Regulations; Construction", were last amended in 2020; Sections in Chapter 151 of the Windom City Code, entitled "Subdivisions", were last amended in 2005; and the majority of the Sections in Chapter 152, entitled "Zoning", were adopted in 2003 with some subsequent amendments. Chapter 153, entitled "Floodplain Management", was updated in 2021; and

WHEREAS, it was necessary to conduct a review of Chapters 150, 151, and 152 of City Code concerning changes that have occurred in land usage, to compare the existing Code with Zoning Code from other cities, and to verify that the Code is in conformity with Minnesota Statutes; and

WHEREAS, upon the recommendation of the Windom Planning Commission, the City Council approved retaining land consultants employed by Bolton & Menk to assist City Staff and the Planning Commission with review of these chapters; and

WHEREAS, after review of existing City Code Chapters 150, 151, and 152 and review of proposed amendments to these City Code Chapters, on May 9, 2023, the Planning Commission made a recommendation to the City Council to hold a public hearing on the proposed amendments; and

WHEREAS, the City Council held a public hearing on these proposed amendments on June 6, 2023, and the Planning Commission held a subsequent meeting on June 27, 2023, to review comments from the City Council Meeting and Staff recommendations; and

WHEREAS, on June 27, 2023, the Planning Commission approved, by consensus, a recommendation that the City Council review and approve a proposed ordinance incorporating the proposed amendments to City Code Chapters 150, 151, and 152 which are incorporated by reference herein; and

WHEREAS, it is in the best interests of the citizens of Windom that City Code Chapters 150, 151, and 152 be amended as set forth in the proposed amendments referenced herein.

NOW, THEREFORE, THE CITY OF WINDOM, MINNESOTA, HEREBY AMENDS THE CITY CODE OF THE CITY OF WINDOM BY ADOPTING REVISIONS TO THE FOLLOWING CODE SECTIONS AS SET FORTH IN THE ACCOMPANYING DOCUMENT ENTITLED "ATTACHMENT TO ORDINANCE NO. 196, 2ND SERIES, AMENDMENTS TO WINDOM CITY CODE CHAPTERS 150, 151, AND 152".

1. Section 150.01: To amend Minnesota Statutes' citation;
2. Section 150.04: To add additional activities which require zoning permits;
3. Section 151.02: To amend application proceedings concerning subdivisions;
4. Section 151.04: To amend restrictions on filing and recording conveyances;

5. Section 151.07: To amend specific definitions in the “Subdivisions” Chapter;
6. Section 151.08: To amend the section concerning variances;
7. Section 151.09: To amend provisions concerning minor subdivisions;
8. Sections 151.25, 151.26, and 151.27: To amend provisions concerning preliminary plats;
9. Sections 151.41 and 151.42: To amend provisions concerning final plats;
10. Sections 151.58 and 151.60: To amend provisions concerning community assets and public sites and open spaces in final plats;
11. Sections 151.61, 151.62, 151.63, 151.64, and 151.65: To amend provisions concerning streets, lots, utilities, drainage, and other requirements in platting of new subdivisions;
12. Table of Contents for Chapter 152: To amend the section numbers and titles where required;
13. Sections 152.002 and 152.003(A)(1) and (A)(5): To amend definitions and minor wording changes regarding zoning districts;
14. Section 152.010: To add this new section on “Site plan requirements”;
15. Sections 152.036, 152.037, and 152.038: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the A-O (Agricultural-Open Space District);
16. Section 152.039: To delete this section on accessory uses and buildings as it has been incorporated in Section 152.036;
17. Sections 152.051, 152.052, and 152.053: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the R-1 (Single-Family Residential District);
18. Section 152.054: To delete this section on accessory uses and buildings as it has been incorporated in Section 152.051;
19. Sections 152.066, 152.067, and 152.068: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the R-2 (Urban Residential District);
20. Section 152.069: To delete this section on accessory uses and buildings as it has been incorporated in Section 152.066;
21. Sections 152.081, 152.082, and 152.083: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the R-3 (Multi-Family Residential District);
22. Sections 152.084 and 152.085: To delete the existing Section 152.084 on accessory uses and buildings as it has been incorporated in Section 152.081 and to renumber existing Section 152.085 on usable open space as Section 152.084;
23. Sections 152.096, 152.097, and 152.098: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the B-1 (Neighborhood Business District);
24. Section 152.099: To delete this section on accessory uses and structures as it has been incorporated in Section 152.096;
25. Sections 152.111, 152.112, and 152.113: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the B-2 (Highway Business District);
26. Sections 152.114 and 152.115: To delete the existing Section 152.114 on accessory uses and structures as it has been incorporated in Section 152.111; to renumber existing Section 152.115 on special district provisions as Section 152.114; and to amend Section 152.114(A)(4) and (B) concerning cross access and screening;
27. Sections 152.131, 152.132, and 152.133: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the B-3 (Central Business District);
28. Sections 152.134 and 152.135: To delete the existing Section 152.134 on accessory uses and structures as it has been incorporated in Section 152.131 and to renumber existing Section 152.135 on special district provisions as Section 152.134;

29. Renumbered Section 152.134(A): To amend this subsection concerning displays;
30. Sections 152.151, 152.152, and 152.153: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the I-1 (Light Industrial District);
31. Sections 152.154 and 152.155: To delete the existing Section 152.154 on accessory uses and buildings as it has been incorporated in Section 152.151 and to renumber existing Section 152.155 on special district provisions as Section 152.154;
32. Renumbered Section 152.154(A): To amend this subsection concerning landscaping;
33. Sections 152.171, 152.172, and 152.173: To amend permitted uses, conditional uses, and formatting of yard and lot requirements in the I-2 (Heavy Industrial District);
34. Sections 152.174 and 152.175: To delete the existing Section 152.174 on accessory uses and structures as it has been incorporated in Section 152.171 and to renumber existing Section 152.175 on special district provisions as Section 152.174;
35. Sections 152.190 and 152.191: To amend provisions concerning purpose, general requirements, and standards for PUD (Planned Unit Developments);
36. Sections 152.192 and 152.193: To add new sections on Residential PUD and Mixed Use PUD as Sections 152.192 and 152.193, respectively, and renumber existing Sections 152.192 and 152.193 as 152.194 and 152.195;
37. New Subsection 152.193(H): To correct the reference to sections on fencing.
38. Renumbered Section 152.194: To amend provisions concerning submission requirements for PUDs;
39. Renumbered Section 152.195: To amend Section 152.195(D)(2)(c) regarding approval of a PUD's final plan by ordinance;
40. Sections 152.265, 152.266, and 152.267: To renumber these Sections as 152.264, 152.265, and 152.266;
41. Section 152.267: To add a new section on open space requirements for multiple-family dwelling;
42. Section 152.270: To amend provisions concerning dwelling on any lot of record;
43. Section 152.366: To correct Minnesota Statutes' citation concerning manufactured home parks;
44. Section 152.385: To amend zoning districts where wind energy conversion systems are allowed as a conditional use and required code compliance;
45. Section 152.391: To amend this Section to move definitions for the Solar Systems' Section to Section 152.002;
46. Sections 152.401, 152.402, 152.403, and 152.404: To amend provisions concerning non-conforming lots of record, non-conforming uses of land, non-conforming structures, and non-conforming uses of structures and land in combination;
47. Sections 152.410 through 152.415: To add new sections on small wireless facility which were previously adopted by the City Council as policies;
48. Sections 152.424 and 152.427: To amend the sections concerning residential district fences and traffic visibility, respectively;
49. Sections 152.441 through 152.462: To amend the sections concerning signs;
50. Section 152.475: To amend this section to rename motor fuel stations to vehicle service stations;
51. Sections 152.478 and 152.479: To add new sections concerning mixed use structure;
52. Sections 152.491 and 152.492: To amend general provisions regarding off-street parking;
53. Section 152.493: To amend the schedule of off-street parking requirements;
54. Section 152.495: To amend the design standards for off-street parking.

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS that all other existing provisions set forth in City Code Chapters 150, 151, and 152 shall remain in full force and effect.

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, FURTHER ORDAINS:

This ordinance, or an approved Title and Summary of this ordinance, shall be published in the COTTONWOOD COUNTY CITIZEN and this ordinance shall be effective immediately upon publication.

ADOPTED AND PASSED by the City Council of the City of Windom, Minnesota, this 1st day of August, 2023.

Dominic Jones, Mayor

ATTEST:

Steven Nasby, City Administrator

1st Reading: July 5, 2023
2nd Reading: August 1, 2023
Adoption: August 1, 2023
Published: August 9, 2023

ACTION ITEM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator and Electric Superintendent
DATE: June 28, 2023
RE: Application for Department of Energy Grant – IIJA or IRA Funding
DEPT: Electric
CONTACT: Steve Nasby: Steve.Nasby@windommn.com or Jason Sykora: Jason.Sykora@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council take the following action:

1. Authorization to apply for grant funds through the Infrastructure Investment and/or Jobs Act (IIJA) and Inflation Reduction Act (IRA).

Issue Summary/Background

The U.S. Department of Energy has made available billions of dollars in grant funding through the passage of the Infrastructure Investment and Jobs Act (IIJA) and Inflation Reduction Act (IRA). These funds are just beginning to come available through the submission of concept papers and federal review. The City of Windom, through Central Municipal Power/Services Agency, drafted a concept paper in partnership with the City of Blue Earth that enabled us to qualify for the grant opportunity.

Windom's portion of the proposed project includes transformer upsizing, loop switching, fused sectionalized cabinets, transformer replacement, load control, automated metering and converting overhead lines to underground. The total cost is currently estimated at \$5 million. The federal grant share would cover 80% of the costs with 20% being funds from the local utility. The Windom Electric Department has an annual budget for undergrounding of overhead lines so about half of our local match would be already covered within the budget. There is a possibility of State funding to assist, but that newly established program has yet to be set up within the Dept of Commerce.

The Utility Commission is recommending that the City Council approve the submission of a federal grant through the Infrastructure Investment and Jobs Act (IIJA) and/or Inflation Reduction Act (IRA).

Fiscal Impact

If funded, the federal grant would cover 80% (approximately \$4 million) and the local match would be \$1 million). The long-term benefits to the Windom ratepayers would be substantial as these utility improvements paid for through this grant would be future avoided costs.

Attachments

1. Frontier Energy Grant-writing Agreement

RESOLUTION #2023-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Abstained:
 Absent:

CITY OF WINDOM RESOLUTION IN SUPPORT OF AN APPLICATION TO THE U.S. DEPARTMENT OF ENERGY FOR GRANT FUNDING FOR THE WINDOM MUNICIPAL UTILITY

WHEREAS, the City of Windom is committed to the best interest of the utility customers the City of Windom; and

WHEREAS, the U.S. Department of Energy has made available grant funds through the Infrastructure Investment and Jobs Act (IIJA) and Inflation Reduction Act (IRA); and

WHEREAS, the City of Windom has submitted a concept paper in partnership with the City of Blue Earth for federal funding related to clean energy and grid resilience\reliance; and

WHEREAS, an improvement to the local municipal electric utility will help electric customers manage and reduce energy use, enhance the reliability of the local distribution system, enable greater electrification opportunities for EVs and increase efficiency of outdated equipment; and

WHEREAS, the proposed project will help lower the costs to Windom ratepayers help keep electric power affordable; and

WHEREAS, a reliable and efficient power system helps to retain and attract industrial and commercial businesses that will provide employment for our diverse workforce; and

WHEREAS, it is in the best interests of the City of Windom to apply to the U.S. Department of Energy for grant funds through the Infrastructure Investment and Jobs Act (IIJA) and Inflation Reduction Act (IRA).

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

1. Authorization for the City of Windom to apply to the U.S. Department of Energy for grant funds through the Infrastructure Investment and Jobs Act (IIJA) and Inflation Reduction Act (IRA).

Adopted by the Council this 5th day of July, 2023.

Dominic Jones, Mayor

Attest: _____
Steve Nasby, City Administrator



June 21, 2023

Agreement for Services

Between

Client:

Steve Nasby
Windom City Hall
444 9th Street, P.O. Box 38
Windom, MN 56101
507-831-6129
snasby@windom-mn.com

and

Consultant:

Frontier Energy, Inc.
7935 Stone Creek Dr. Suite 140
Chanhassen, MN 55317

A. Project Description

This proposal is for providing full grant application coordination and technical writing support on behalf of the City of Windom (Windom Municipal Utilities) for the U.S. Department of Energy's Energy Improvements in Rural or Remote Areas ("ERA") Funding Opportunity as funded by the Bipartisan Infrastructure Law (DE-FOA-0002970).

This contract is not to exceed \$15,000.00.

Project Completion Date: 12/31/2023

Recitals

- A. Client desires to engage Consultant to provide consulting services.
- B. Consultant desires to provide consulting services to Client for the Project.
- C. Client desires to retain Consultant to provide certain consulting services, as set forth in Exhibit A ("Scope of Work"), and Consultant desires to provide such services to Client, all pursuant to the terms and conditions set forth herein.

Agreement

This Agreement for Services ("Agreement") is by and between Client and Consultant, each having a place of business at the addresses set forth above. Client and Consultant may individually be referred to herein as a "Party" and collectively as the "Parties". In reference to Recitals A through C above, which are incorporated herein, and for good and valuable consideration, the receipt and adequacy of which are acknowledged, the Parties agree as follows:

1. Term. This Agreement shall commence on the Effective Date and shall terminate on the Termination Date as described in Section 3 of this Agreement. Upon any such termination, Consultant shall be entitled to receive, and Client shall be obligated to pay, all fees for services rendered by that date.
2. Fees. Client shall pay all charges, as detailed below and Exhibit A, within thirty (30) days after receipt of a written invoice therefore. A 1 ½% monthly rebilling charge will be added to past-due invoices. The Scope of Work and Fees attached to this Agreement as Exhibit A is incorporated herein by this reference, as may be amended from time to time by mutual written agreement of the Parties.
3. Termination. This Agreement shall continue in effect until the Termination Date which can occur as follows:
 - 3.1 Automatic Termination. This Agreement shall automatically terminate upon the occurrence of any of the following events:
 - (A) The day immediately following the Project Completion Date (the “**Termination Date**”) where this Agreement has not been expressly extended in writing by the Parties;
 - (B) Bankruptcy or insolvency of either Party;
 - 3.2 Right to Terminate this Agreement without Cause. Notwithstanding any other provision of this Agreement, either Party may terminate this Agreement at any time by giving thirty (30) days written notice to the other Party (the “**Termination Notice**”). The Parties’ obligations hereunder shall terminate on the date that is thirty (30) days after the date of the Termination Notice (the “**Termination Date**”). Upon any such termination, Consultant shall be entitled to receive, and Client shall be obligated to pay, all fees for services rendered by that date.
4. Assignment. Client shall not assign, delegate or transfer its rights, obligations or interests under this Agreement without the prior written consent of Consultant which will not be unreasonably withheld.
5. Indemnification. Consultant shall indemnify, defend and hold Client, its principals, officers, directors, shareholders, and employees (the “**Client Parties**”) harmless from and against any and all liabilities resulting from third party claims for loss, damage or injury to persons or property (“**Liabilities**”) arising from the negligence or misconduct of Consultant, including any Liabilities arising from breach of this Agreement; provided, however, that Consultant’s total liability under this Agreement shall be limited to the amount of the fees paid by Client pursuant to the Fee Schedule. This limitation shall apply regardless of the cause of action or legal theory pled or asserted. Consultant’s indemnity obligation as set forth in this Section shall survive the termination of this Agreement for a period of six (6) months. In no event shall Consultant be liable to Client for (A) any lost profits, consequential or punitive damages in connection with this Agreement, (B) any Liabilities arising from the negligence or willful misconduct of the Client Parties, or (C) any Liabilities arising from the mere discovery and reporting by Consultant (as may be required by law) of any environmental or construction defects.
7. Miscellaneous Provisions.
 - 7.1 Interpretation. This Agreement sets forth the entire agreement of the Parties concerning the subject matter hereof, and this Agreement supersedes any and all prior negotiations, discussions, and agreements. Any prior agreements, promises, or negotiations not

expressly set forth in this Agreement are of no force and effect. Any oral representations of modifications concerning this agreement shall be of no force or effect, except for a subsequent modification in writing signed by the Party against whom enforcement is sought. This Agreement has been drafted by a joint effort of the Parties and shall be interpreted without regard to which Party is the drafting Party, and each Party waives the benefit of any law or judicial decision providing otherwise. The term "including," shall be deemed to mean "including without limitation."

- 7.2 Successors and Assigns. This Agreement shall inure to, and be binding upon, the respective assigns and successors in interest of the Parties hereto.
- 7.3 Counterparts. This Agreement may be executed in more than one counterpart, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. Electronic and facsimile signatures on this Agreement shall constitute original signatures of the Parties.
- 7.4 Compliance with Laws. The Parties shall each comply with all rules, orders, determinations, laws and ordinances of any federal, state or local authority having or exercising jurisdiction over the subject matter of this Agreement.
- 7.5 Survival of Terms. All representations, warranties and indemnification made or given by each of the Parties hereto pursuant to this Agreement and all causes of actions, rights and remedies which the Parties may have as a result of a breach of any provision of this Agreement, shall survive any termination of this Agreement, unless otherwise set forth herein.
- 7.6 Governing Law. This Agreement shall be governed by the procedural and substantive law of the State of Minnesota, excluding its conflicts of law principles.
- 7.7 Third Party Rights. No rights hereunder shall accrue to the benefit of any person or entity not a Party hereto, except as expressly set forth herein.
- 7.8 Waiver. The waiver by either Party of any breach or violation of, or default under, any provision of this Agreement shall not be deemed a continuing waiver by such Party of any other provision or of any subsequent breach or violation of this Agreement or default hereunder.
- 7.9 Severability. If any term or provision of this Agreement shall, to any extent, be held invalid or unenforceable, the remaining terms and provisions of this Agreement shall not be affected thereby, but each remaining term and provision shall be valid and enforced to the fullest extent permitted by law.
- 7.10 Headings. The section headings in this Agreement are for purposes of reference only and shall not limit or otherwise affect any of the terms hereof.
- 7.11 Force Majeure. Neither party shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, insurrection, war, lockouts, accidents, or other events beyond the other's control.
- 7.12 Notices. Any and all notices provided for herein shall be in writing and shall be delivered personally, by reputable overnight courier, electronically with confirmation of delivery, United States mail, certified with return receipt requested, postage, and addressed as follows:

If to Consultant: Frontier Energy, Inc.
Matthew T Haley
7935 Stone Creek Drive #140
Chanhassen, MN 55317
612-598-8743

If to Client: Windom Municipal Utilities
Windom City Hall
444 9th Street, P.O. Box 38
Windom, MN 56101
507-831-6129

Such notices shall be deemed received when delivered or rejected, but notices delivered after 5:00 p.m. shall not be considered delivered until the next business day. Either Party may change its address for the purpose of this Section by giving at least five (5) days prior written notice of such change to the other Party in the manner provided herein.

8.13 Amendments. This Agreement may be amended, in whole or in part, only by further written agreement duly executed by each of the Parties hereto.

8.14 Exhibits. All exhibits attached to this Agreement are incorporated into this Agreement by this reference and made a part of this Agreement as if fully set forth herein. The following constitute the exhibits to this Agreement:

Exhibit A – Scope of Work and Fees

The Parties have caused this Agreement to be executed by their duly authorized representatives as of the last date and year written below ("Effective Date").

CONSULTANT:

Frontier Energy, Inc.,

CLIENT:

Windom Municipal Utilities

By: Signatory

Its: Title

By:

Its:

Dated: _____

Dated: _____



Exhibit A – Scope of Work and Fees

Below are the hourly rates that will be used to work on this project.

Role	2023 Rate
Director / Principal Consultant	\$281/hour
Sr. Manager / Engineering Manager	\$250/hour
Sr. Engineer / Sr. Program Manager	\$202/hour
Sr. Program Consultant /Analyst	\$153/hour
Program Consultant /Analyst	\$133/hour
Sr. Program Coordinator / Sr. Technician	\$112/hour

Scope of Services as described in Project Description. Hourly rates are subject to increase by 7.5% per year to account for inflation.



WINDOM CHAMBER

PROMOTE • UNITE • DEVELOP

303 9th Street ♦ Windom, MN 56101 ♦ Phone: 507.831.2752
director@windomchamber.com ♦ www.windomchamber.com

June 16, 2023

RE: Hot Dog Night

The Windom Chamber is requesting the following street closures:

Thursday, July 20, 2023-

3rd Avenue between 9th Street and 10th Street

4th Avenue between 9th Street and 10th Street

9th Street between 3rd and 4th Ave

This is around the square and would be from 4 p.m. to 7:30 p.m.

The Chamber membership and interested groups & organizations will be setting up booths around the downtown square to serve hot dogs and other items to individuals. There may be additional dessert type food trucks set up and a kiddie tractor pull is being scheduled. Live music is also being scheduled.

Thank you,
Emily Cenzano
Executive Director

ACTION ITEM NIGHT to UNITE

Date: 6/27/2023

To: Steve Nasby and the Windom City Council

From: Jon Ketzenberg, Streets and Parks Superintendent

Re: Request for Street Closure Windom Chamber of Commerce

CONTACT: Jon.ketzenberg@windommn.com

RECOMMENDATIONS/OPTIONS/ACTION REQUESTED:

The Windom Chamber is requesting closing 4th Avenue from 10th Street to 9th Street on Tuesday August 1st, 2023 for their annual Night to Unite Event on the downtown square. The time of the street closure would be from 4:45-7:30 pm.

Issue Summary/Background:

Hy-Vee will have Hamburger and Hotdog meals along with an Ice Cream Social. The Street Department will drop off barricades, picnic tables and pick them up. Police Chief Scott Peterson is fine with the request.

Fiscal Impact:

None.

Attachments

None



WINDOM CHAMBER

PROMOTE · UNITE · DEVELOP

303 9th Street ♦ Windom, MN 56101 ♦ Phone: 507.831.2752
director@windomchamber.com ♦ www.windomchamber.com

June 16, 2023

RE: Fourth Tuesday/Tuesday Squared Event

The Windom Chamber in partnership with Windom Schools ECFE is requesting the following street closure:

Tuesday, August 22, 2023- 9th Street between 3rd Avenue and 4th Avenue

This is on the South side of the square from 4 p.m. to 7:30 p.m.

By request of Windom Schools ECFE program an outdoor concert event will be held with musicians Koo Koo Kangaroo performing during the Tuesday Squared event in August.

Thank you,
Emily Cenzano
Executive Director

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Tim Snyder, Community Center Director
DATE: 6/29/23
RE: Community Center –Full-Time Custodian Position
DEPT: Community Center
CONTACT: Tim.Snyder@windommn.com

Recommendations/Options/Action Requested

The Community Center Director recommends the hiring of Robby Anderson for the Union Full-time Custodian position. This is a Grade 1 position. It is recommended to hire Robby at Step 10 (17.64) of the 2023 Union Wage Schedule with a 6-month probationary period. Upon successful completion, a step increase would be received.

Issue Summary/Background

This position has been advertised since June 21 of 2023 internally and externally with 1 applicant being received. Interview was conducted by Community Center Director Tim Snyder; Commission President Linda Stuckenbroker was consulted with during the interview process. Both parties felt Robby would be able to fill position as described. Robby's background and experience in maintenance skills makes him a valuable addition to the Community Center staff. He would fill the position, recently vacated by the resignation of M.Robben on 6/20/2023, on July 6th pending City Council approval.

Fiscal Impact

This position is budgeted for in the 2023 fiscal year. There will be no increase in costs as the position is already budgeted for.

Attachments

1. None

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: Mayor Dominic Jones
DATE: June 28, 2023
RE: Mayor Appointment
DEPT: Mayor/Council
CONTACT: Mayor Dominic Jones

Recommendations/Options/Action Requested

Recommendation from the Mayor to the City Council for approval of the following appointment.

Issue Summary/Background

Telecom Commission	Term Expires
Tim Hiley	12/31/2023

Fiscal Impact

None.

Attachments

None.